



Alabama Board of Funeral Service Quarterly Examination and Board Meeting

August 12, 2013

BOARD MEMBERS & STAFF:

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District 2 Joe E. Lewis

District 3 Samuel Seroyer

District 4 Bart Kirtland

District 5 John C. Rudder

District 6 Calvin Meadows

District 7 Jason Wyatt

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Quarterly Examination, Board Meeting and Nominations

The Alabama Board of Funeral Service will administer its quarterly state law examinations on **Monday, October 7, 2013, at 9:00 a.m.**, in Room 123 of the Alabama State House, 11 South Union Street, Montgomery, AL 36104. Anyone eligible to take this exam may do so by submitting proper applications and fees no later than **Wednesday, September 4, 2013**.

The Board will also hold its first regular meeting of fiscal year 2014 on **October 7, 2013 at 10:00 a.m.**, in Room 123 of the Alabama State House, 11 South Union Street, Montgomery, AL 36104. Anyone who would like to appear before the Board or have matters discussed should notify the Board office by **Wednesday, September 18, 2013**, in order to be placed on the agenda. Matters or subjects not on agenda are not guaranteed for discussion at the meeting.

BOARD APPOINTMENTS

On **October 7, 2013, at 10:00 a.m.**, in Room 123 of the Alabama State House, 11 South Union Street, Montgomery, AL 36104, the Board will take its annual nominations for the Board districts that term expires December 31, 2013. Those districts are: Three, Four, Six and Seven. To check your exact district, you may go to www.house.gov and type in your zip code under "Find Your Representative". To be eligible to serve on the Board :

- 1) A person must either be a licensed funeral director and embalmer who has been licensed as an embalmer for at least ten consecutive years or a funeral director.
- 2) Who is currently a funeral home operator who has been actively practicing funeral directing for at least ten consecutive years.

Those in attendance must select three nominees from each district and those nominees will be submitted to the governor for appointment. You do not have to be present to be nominated, but you must be present to place a nomination. Also, only one funeral director from each establishment may vote. Should a company own multiple establishments, they may have one funeral director for each establishment to cast a vote. If anyone has questions about the nomination process or districts, please contact the Board office.

REMINDER

License renewal applications for fiscal year 2014 were mailed in July to the last known address of the licensee. The deadline to renew without penalty is September 30, 2013. Failure to receive a notice does not excuse anyone from renewing by the deadline. If you fail to submit your paperwork for renewal by the September 30th deadline, an additional \$50 late penalty will be applied.

INCOMPLETE FORMS WILL BE RETURNED! Forms must be filled out with **all information**. The question concerning conviction, legal resident and certificate of authority must be answered. Forms returned to the licensee due to incomplete information, will be considered late after September 30 and must include the \$50 late penalty.

ALABAMA BOARD OF FUNERAL SERVICE
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