



QUARTERLY NEWSLETTER

Examination

The Alabama Board of Funeral Service has certified the following individuals with The Conference as having met the qualification to take the Alabama State Law Exam and the Alabama Funeral Director and/or Embalmer Exam:

Kenneth Dawkins	Michelle Beasley	Lovell Williams	Robert K. Standifer
Richard B. Hightower Jr.	James D. Drummond	Thomas A. Keith, Jr.	William P. Hightower
Dennis J. House	Kyle E. Mayes	Michael K. Kiser	Gerald P. Harrington
Billy G. Jones, Jr.	Zachary D. Bolton	Eddie L. Bryan	Stevlen Dickerson
April D. Chamblee	Christy A. Ling	Carly C. Beresky	Chlonn A. Thomas
Robert L. Jones, Jr.	Patrena A. McNeal	Lonnie D. Mitchell	Adam T. Seal
Donald J. Swords	Pamela F. Butler	Renee K. Wales	Timothy L. Howard
Lovell Williams	James D. Glenn		

Steps to taking the Alabama State Art, Science, or Law exam:

1. **Submit application to the Board office for permanent license.**
2. **Eligibility will be verified and sent to The Conference by the Board staff.**
3. **Applicants must then go to The Conference website at www.theconferenceonline.org to submit their exam application and payment.**
4. **Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule. You will be notified through email once you have been processed and you are able to schedule.**

The Conference

As stated in previous notices, the Alabama State Law, Funeral Director and Embalmer's exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. The exam fees and applications are to be submitted by the applicant to The Conference. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: www.theconferenceonline.org

Phone: 479-442-7076

Pearson VUE:	Birmingham	Decatur	Dothan	Mobile	Montgomery
	205-982-2063	256-552-0667	334-671-7007	251-343-2601	334-271-8995

Board Meeting

The Board will hold its third regular meeting of fiscal year 2016 on **April 4, 2016 at 9:00 a.m.** in Room 304 of the Alabama State House. Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Licensees who attend the quarterly board meeting will receive hour for hour CE Credits for attending.**

Board Appointments

On January 27, 2016 the Honorable Gov. Robert Bentley made the following reappointments to serve another term effective January 1, 2016 and expiring on December 31, 2017 on the Alabama Board of Funeral Service:

District Three – Mr. Sammy Seroyer

District Four – Mr. Bart Kirtland

District Six - Calvin Meadows

District Seven - Jason Wyatt

Reminder - Renewal Time

Anyone who has not renewed their apprentice certification, funeral establishment, funeral director, embalmer or practical embalmer license, may still do so with a \$50.00 late penalty until **March 31, 2016**. If you fail to submit your paperwork and fee, including late penalty, for renewal by the **March 31st deadline**, the license(s) or certification will be considered lapsed. At which time the establishment (s) or individual must cease operations and or practice. Any paperwork and fees received after the **March 31st deadline** must go before the Board for reactivation approval.

ONLINE RENEWAL is available for individual licensees and establishment by going to the Homepage of the Alabama Board of Funeral Service website and click on the “ONLINE RENEWAL” button. If customer support is needed in setting up a password/username, please contact Customer Support at 866.353.3468 or support@alabamainteractive.org. A valid credit card will be needed to complete the online renewal. There will be a 4% administration fee added to each license that is renewed using the online system. **The 4% fee is paid directly to Alabama Interactive (The company that handles all e-transactions for the State of Alabama). The 4% administration fee ONLY applies to online renewals.**



At the last meeting, the Board approved the following for licensure:

Funeral Director

Molly DeAnn Gaines
 Eddie L. Sheffield
 Ana M. Young
 Frank J. Poston
 Jamie R. Hall
 Erika M. Jelks

Funeral Director & Embalmer

Lonnie Morgan, III	Amber B. Champion
Danetta T. Cottrell	Ryan F. Yates
Kenneth J. Aud	John T. Scott
Cassidy S. Barker	Charles Gregory Cannon

Establishments

Bell Funeral Home DBA J.H. Williams & Sons Funeral Home	Buyout	Selma, AL
Southside Funeral Home (Jasper)	New Establishment	Jasper, AL
Cremation Services of East Alabama	New Establishment	Anniston, AL
Mobile Mortuary and Cremation Service	New Establishment	Mobile, AL
Deerfoot Memorial Funeral Home	New Establishment	Trussville, AL
Christian Memorial Funeral Home	New Establishment	Evergreen, AL
Warren, Holloway, Ward Funeral Home	Buyout	Geneva, AL
Magnolia Funeral Home	Buyout	Hartford, AL

Alabama Board of Funeral Service
Consent Agreements
October 5, 2015 to January 11, 2016

Case No.	Charge	Penalty
ABFS15-015	Practicing funeral directing without a license. §34-13-70(a) Failed to furnish relevant documents requested by the Board. §34-13-56(a)(2)(u)	Fined \$3,000.00 Establishment placed on 1 year probation.
ABFS15-023	Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i) Practicing funeral directing without a license. §34-13-70(a) Apprentice practicing funeral directing without supervision. 395-X-3-.03	Fined \$7,500.00 Establishment placed on probation for 2 years. Managing Funeral Director placed on probation for 1 year.
ABFS15-024	Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i) Practicing funeral directing without a license. §34-13-70(a)	Fined \$4,000.00 Managing Funeral Director and Managing Embalmer placed on probation for 2 years. Establishment placed on probation for 2 years.
ABFS15-025	Practicing funeral directing without a license. §34-13-70(a) Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i)	Fined \$3,000.00 Managing Funeral Director placed on probation for 1 year. Establishment placed on 1 year probation.
ABFS16-005	Failure to register a change of status with the Board's office. 34-13-53(c)(4)(e)	Fined \$2,500.00 Managing Funeral Director placed on probation for 2 years. Establishment placed on probation for 2 years.

CONTINUING EDUCATION

Funeral Directors/Embalmers are required to complete 8-hours biennial. Licensees who hold more than one license issued by the Board may use the same continuing education hours for renewal of both licenses without having to earn separate continuing education hours for each license renewal. **The first reporting period is October 1, 2014 - September 30, 2016 and biennial thereafter.** At the end of each biennial reporting period and during that renewal period, licensees may be selected through a random audit for compliance with the continuing education requirements. **The first audits will occur beginning with the renewal period starting July 1, 2016.**

Licensees, chosen randomly, to be audited must submit to the board within 10 days of notification, copies of certificates of completion as proof of completing the continuing education activities used to meet the requirements of the law. Failure to comply with the continuing education audit and requirements shall result in:

- (a) The Board shall not renew the license of an individual who fails to obtain the continuing education requirements of this section, except as provide by statute, until the Board receives documentation that the licensee has obtained the required continuing education.
 - (b) A licensee who fails to obtain the required number of continuing education hours prior to the expiration date appearing on the license shall not have their license renewed until the licensee has obtained the required continuing education hours for that period and paid all applicable fees and penalties.
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CONTINUING EDUCATION

The Alabama Board of Funeral Services will offer continuing education credit to licensees that attend quarterly board meetings.

Approved Continuing Education Providers 2014-2015

A Center for Continuing Education (Insurance)
800.344.1921
dharrison@acceducation .com

ABFS
334.242.4049
www.fsb.alabama.gov

APEX (continuing education solutions)
800.769.8996
apexces.com

Batesville Casket Company
812.934.7500
batesville.com

Dignity University
713.525.7348
Dignity.university@Sci-us.com

Funeral CE (a service of Web CE)
877.332 .8480
www.Funeralce.com

FuneralDirectorCEUs.com
250.744.3595

International Order of the Golden Rule
800.63.8030
www.ogr.org/webinars

Kate-Boylston Publication
732.730.2586
tparmalee@ucg.com

Mississippi Funeral Directors Association
601.978.1920
info@mississippifuneraldirector.com

NFDA&MA
800.434.0958
nfdama.com

Practicum Strategies
800.731.4714
pshomestudy.com

Scott's Chapel Hill Mortuary
334.377.1511
chapelhill@centurytel.net

Thanos Institute
800.742.8257
thanosinstitute.com

The University of Alabama
205.348.9276

Academy of Graduate Embalmers
770.445.3180
academyga@aol.com

AFDA
334.956.8000
www.alabamafda.org

Atlantic Coast Insurance Company 205.529.0005
AlabamaPreneed@gmail.com

CANA-Cremation Association of North America 312.245.1077
cremationassociation.org

Elite Professional Education, LLC
888.857.6920
www.eliteme.com

Funeral Compliance, LLC
865.405.7085
funeralcompliance@gmail.com

FuneralReview.com LLC
funeralreview.com

Jzyk Ennis
205.821.0454 jzykennis @charter.net

Louisiana Funeral Directors Association
225.767.7640
LFDA@tatmangroup.com

Mobile Memorial Gardens Funeral Home
251.661.7700
service@mobilememorialfunerals.com

National Funeral Professionals Association
251.441.7688
tristatemorturay@gmail.com

R. Bruce Wilson
256.717.5166
bwilson9@tds.net

Smalls Mortuary Inc. and Cremation Services
251.990.3929 smallsmortuary.com

The Dodge Company, Inc.
800.443.6343
seminars@dodgeco.com

Van Hoose & Steele
205.759.5736
Bad.madison@yahoo.com

Academy of Professional Funeral Service Practice, Inc.
866. 431.2377

AFDA&MA
www.alabamafdma.org

Aurora Casket Company, Inc.
800.457.1111
auroracasket.com

Community Grief Support Service
205.870.8667
ssweatcgss@bellsouth.net

Epsilon Nu Delta Mortuary Fraternity
951.683.5400

FuneralContinuingEducation.com
718.608.6000
www.funeralcontinuingeducation.com

Gupton Jones College of Funeral Service
800.848.5352 www.gupton-jones.edu

Jefferson State Community College
205.856.7847
vriley@jeffstateonline.com

Matthews Cremation
800.327.2831
matthewscremation .com

NFDA
800.228.6332
nfda.org

Pierce Mortuary Colleges
888.547.9600
pierce.edu

Royal Funeral Home, Inc.
256.534.8481
info@royalfh.com

Tennessee Funeral Directors Association
615.321.8792 office@tnfda.org

The Independent Funeral Group
865.977.0027
info@theindependentfuneralgroup.com

Inspection Findings

Inspections for fiscal year 2016 began October 2015. Inspectors are finding that some establishments are still using paper tags that are being tied to the decedent's toe. Paper toe tags are not the approved identification method for identifying human remains in the funeral establishment's possession. The Alabama Administrative Code 395-X-6-.07 states:

“395-X-6-.07 Identification of Dead Human Bodies. *In addition to the identification systems as provided in Section 22-19-5, Code of Ala. 1975, the Alabama Board of Funeral Service hereby provides that non-detachable ankle bracelets are deemed as an approved method of identification of dead human bodies in the possession or custody of a funeral establishment in this state.”*

Wrong:



Correct: Non-detachable ankle bracelets can be white, blue, red, orange, or any other color.



