



# QUARTERLY NEWSLETTER

## *Examination*

The Alabama Board of Funeral Service has certified the following individuals with The Conference as having met the qualification to take the Alabama State Law Exam and the Alabama Funeral Director and/or Embalmer Exam:

Ashley Lynne Rosser	Vilroy Ransford McBean	Frank Kenneth Jones	April Nicole Condiff
Chiquita Lee Brown	Billy Gardiner Jones, Jr.	Kimberly M. McClure	Samuel L. Booker, Jr.
Anthony D. Agee	Awalahjaday Agee	Ryan D. Pasley	Michael Boyd Patton
Andre C. Russell	Deondra J. Nix	LaTricia E. Pritchett	NaTasha S. Reynolds
Ronald B. Goins	Adam C. Hyde	Ashley M. Dean	Latasha N. Grant
Evan B. Kenmar	Jarrod A. Mack	Raymond S. Miller	Juanita C. Kirksey
David B. Young	Mikala B. Smith	LaShari Scott	Terry D. Babb

Steps to taking the Alabama State Art, Science, or Law exam:

1. **Submit application to the Board office for permanent license.**
2. **Eligibility will be verified and sent to The Conference by the Board staff.**
3. **Applicants must then go to The Conference website at [www.theconferenceonline.org](http://www.theconferenceonline.org) to submit their exam application and payment.**
4. **Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule. You will be notified through email once you have been processed and you are able to schedule.**

## *The Conference*

As stated in previous notices, the Alabama State Law, Funeral Director and Embalmer's exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. The exam fees and applications are to be submitted by the applicant to The Conference. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: [www.theconferenceonline.org](http://www.theconferenceonline.org)

Phone: 479-442-7076

Pearson VUE:	Birmingham	Decatur	Dothan	Mobile	Montgomery
	205-982-2063	256-552-0667	334-671-7007	251-343-2601	334-409-9355

## ***Board Meeting***

The Board will hold its fourth regular meeting of fiscal year 2016 on **July 11, 2016 at 9:00 a.m.** in Room 304 of the Alabama State House. Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Licensees who attend the quarterly board meeting will receive hour for hour CE Credits for attending.**

## ***Renewal Time & Online System***

The renewal period will begin July 1, 2016. The Board no longer mails renewal notices to licensees. Pursuant to Code of Alabama, 1975, Section 34-13-53(d), License renewal applications for fiscal year 2015 will be emailed to licensees, apprentices, and establishment at multiple times during the month of July and throughout the renewal period. The deadline to renew without penalty is September 30, 2016. Failure to receive a notice does not excuse anyone from renewing by the deadline. If you fail to submit your paperwork for renewal by the September 30th deadline, an additional \$50 late penalty will be applied.

The Board is currently changing from Alabama Interactive to IGovSolution for the handling of online services. IGovSolution will offer the following:

- 1. Online License Renewal for all licensees**
- 2. Online Credit/Debit card payment**
- 3. Online license lookup and verification** – A quick way for the consumers to check the license validity of individual licensees and businesses.
- 4. Online Profile Management** – A utility application that allows the licensees and businesses to update their address, contact information and employment information.
- 5. Online CE upload** – An option for the licensees to upload their Continuing Education certificates/ hours as part of the renewal process (**Available 2017**).
- 6. Establishment Inspections**

All processes through this system are **real-time data**. A change made in the board's office or by the licensees to a licensee's record will reflect immediately on the website for consumers and employers. There will be no time lag or back-end processing.

***Instructions for sign-in and use of this new system will be sent via email to licensees, apprentices, and establishments during the week of June 27<sup>th</sup>.***

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At the last meeting, the Board approved the following for licensure:

**Funeral Director**

Irvin W. Clifton

**Funeral Director & Embalmer**

James D. Glenn

Michelle Beasley

Pamela F. Butler

Brandon J. Goulding

Zachary D. Bolton

Kyle E. Mayes

Dennis J. House

Michael K. Kiser

Christy A. Ling

**Establishments**

Legacy Chapel

New Establishment

Madison, AL

Newman Mortuary

New Establishment

Ozark, AL

***Inspection Citations***

Citations have been issued to funeral establishments for the following inspection violations:

- Embalming record not current
- No ID Bands (\$100/deceased)
- Hearse not properly licensed
- Casket below min (\$300/casket)
- No Price Card (\$100/casket)
- No Embalming Equipment

Total Establishments Cited: 15

Total Violations: 31

Total Fine: \$7,000.00

**Alabama Board of Funeral Service**  
**Consent Agreements**  
**January 11, 2016 to April 1, 2016**

<b>Case No.</b>	<b>Charge</b>	<b>Penalty</b>
ABFS16-001	<p>Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i)</p> <p>Owner preformed the duties of funeral directing without being licensed. §34-13-110 and 112</p>	<p>Fined \$18,000.00</p> <p>Managing Funeral Director suspended for 30 days.</p> <p>Managing Funeral Director on probation for 3 years.</p> <p>Establishment on probation for 3 years.</p>
ABFS16-010	<p>Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i)</p>	<p>Funeral Director placed on probation for 6 months.</p>
ABFS16-011	<p>Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i)</p> <p>Willfully signing documentation as having embalmed a body for burial when in fact the services were never done. §34-13-56(a)(2)(s)</p> <p>Failure to cooperate and attempted to deceive a representative of the Board regarding an investigation. §34-13-56(a)(2)(z) and (aa)</p>	<p>Fined \$3,000.00</p> <p>Funeral Director placed on probation for 2 years.</p>
Respondent	<p>Pricing did not conform to FTC.</p> <p>Fraud</p> <p>Unlicensed practice</p>	<p>Managing funeral director and Managing embalmer license suspended for 45 days.</p> <p>Managing funeral director, managing embalmer, and establishment license placed on probation for 18 months.</p> <p>Fined \$20,000.00</p>

## *Administrative Hearing*

Administrative Hearing:	ABFS16-003 Complainant vs. Westview Funeral Home, Talladega, AL	
Charges - <i>Code of Alabama, 1975</i>		Penalty
<ol style="list-style-type: none"> <li>1. Engaged in unsupervised practice of embalming. 395-X-3-.03</li> <li>2. False and Misleading advertising. § 34-13-56(a)(2)(b)</li> <li>3. Solicitation. § 34-13-56(a)(2)(d)</li> <li>4. Misrepresentation. § 34-13-56(a)(2)(a)</li> <li>5. Failure to cooperate with the Board. § 34-13-56(a)(2)(z) and (aa)</li> </ol>		Establishment Licenses <b>REVOKED</b>
Administrative Hearing:	ABFS16-004 ABFS vs. Westview Funeral Home, Talladega, AL	
<ol style="list-style-type: none"> <li>1. Performed the duties of a funeral director without supervision and without appropriate licensure. § 34-13-110 and 112.</li> <li>2. Performed the duties of an embalmer without supervision and without appropriate licensure. § 34-13-110 and 112.</li> <li>3. 8 counts of unlicensed practice as an embalmer. § 34-13-90(a)</li> <li>4. 7 counts of unlicensed practice as a funeral director. § 34-13-70(a)</li> <li>5. Failed to comply with Federal Trade Commission. § 34-13-9 and § 34-13-56(a)(2)(dd)</li> <li>6. Owner misrepresent himself as a funeral director on a death certificate. § 34-13-56(a)(2)(cc)</li> <li>7. Engaged in fraud by falsifying apprentice case reports. § 34-13-56(a)(2)(a), (a)(7), (a)(9), and Admin Code 395-X-3-.02.</li> <li>8. Falsified embalming log. § 34-13-56(a)(2)(s) and Admin Code 395-X-3-.06.</li> <li>9. Misrepresented material facts to the Board's representatives during the investigation. § 34-13-56(a)(2)(z) and (aa)</li> </ol>		Establishment Licenses <b>REVOKED</b>

## ***CONTINUING EDUCATION***

Funeral Directors/Embalmers are required to complete 8-hours biennial. Licensees who hold more than one license issued by the Board may use the same continuing education hours for renewal of both licenses without having to earn separate continuing education hours for each license renewal. **The first audits will occur beginning with the renewal period starting July 1, 2016.**

Licensees, chosen randomly, to be audited must submit to the board within 10 days of notification, copies of certificates of completion as proof of completing the continuing education activities used to meet the requirements of the law. Failure to comply with the continuing education audit and requirements shall result in:

- (a) The Board shall not renew the license of an individual who fails to obtain the continuing education requirements of this section, except as provide by statute, until the Board receives documentation that the licensee has obtained the required continuing education.
  - (b) A licensee who fails to obtain the required number of continuing education hours prior to the expiration date appearing on the license shall not have their license renewed until the licensee has obtained the required continuing education hours for that period and paid all applicable fees and penalties.
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## **CONTINUING EDUCATION**

*The Alabama Board of Funeral Services will offer continuing education credit to licensees that attend quarterly board meetings.*

### **Approved Continuing Education Providers 2014-2015**

**A Center for Continuing Education (Insurance)**  
800.344.1921  
dharrison@acceducation .com

**ABFS**

334.242.4049  
www.fsb.alabama.gov

**APEX** (continuing education solutions)  
800.769.8996  
apexces.com

**Batesville Casket Company**  
812.934.7500  
batesville.com

**Dignity University**  
713.525.7348

Dignity.university@Sci-us.com

**Funeral CE (a service of Web CE)**  
877.332 .8480

www.Funeralce.com

**FuneralIDirectorCEUs.com**  
250.744.3595

**International Order of the Golden Rule**  
800.63.8030

www.ogr.org/webinars

**Kate-Boylston Publication**

732.730.2586

tparmalee@ucg.com

**Mississippi Funeral Directors Association**

601.978.1920

info@mississippifuneraldirector.com

**NFDA&MA**

800.434.0958

nfdama.com

**Practicum Strategies**

800.731.4714

pshomestudy.com

**Scott's Chapel Hill Mortuary**

334.377.1511

chapelhill@centurytel.net

**Thanos Institute**

800.742.8257

thanosinstitute.com

**The University of Alabama**

205.348.9276

**Academy of Graduate Embalmers**

770.445.3180

academyga@aol.com

**AFDA**

334.956.8000

www.alabamafda.org

**Atlantic Coast Insurance Company** 205.529.0005

AlabamaPreneed@gmail.com

**CANA-Cremation Association of North America** 312.245.1077

cremationassociation.org

**Elite Professional Education, LLC**

888.857.6920

www.eliteme.com

**Funeral Compliance, LLC**

865.405.7085

funeralcompliance@gmail.com

**FuneralReview.com LLC**

funeralreview.com

**Jzyk Ennis**

205.821.0454 jzykennis @charter.net

**Louisiana Funeral Directors Association**

225.767.7640

LFDA@tatmangroup.com

**Mobile Memorial Gardens Funeral Home**

251.661.7700

service@mobilememorialfunerals.com

**National Funeral Professionals Association**

251.441.7688

tristatemorturay@gmail.com

**R. Bruce Wilson**

256.717.5166

bwilson9@tds.net

**Smalls Mortuary Inc. and Cremation Services**

251.990.3929 smallsmortuary.com

**The Dodge Company, Inc.**

800.443.6343

seminars@dodgeco.com

**Van Hoose & Steele**

205.759.5736

Bad.madison@yahoo.com

**Academy of Professional Funeral Service Practice, Inc.**

866. 431.2377

**AFDA&MA**

www.alabamafdma.org

**Aurora Casket Company, Inc.**

800.457.1111

auroracasket.com

**Community Grief Support Service**

205.870.8667

ssweatcgss@bellsouth.net

**Epsilon Nu Delta Mortuary**

**Fraternity**

951.683.5400

**FuneralContinuingEducation.com**

718.608.6000

www.funeralcontinuingeducation.com

**Gupton Jones College of Funeral Service**

800.848.5352 www.gupton-jones.edu

**Jefferson State Community College**

205.856.7847

vriley@jeffstateonline.com

**Matthews Cremation**

800.327.2831

matthewscremation .com

**NFDA**

800.228.6332

nfdam.org

**Pierce Mortuary Colleges**

888.547.9600

pierce.edu

Royal Funeral Home, Inc.

256.534.8481

info@royalfh.com

**Tennessee Funeral Directors Association**

615.321.8792 office@tnfda.org

**The Independent Funeral Group**

865.977.0027

info@theindependentfuneralgroup.com