



Alabama Board of Funeral Service

Funeral Director License Checklist

All applicants for a funeral director's license in the State of Alabama must have met all of the following criteria. If the applicant answers "No" to any of the following, then the applicant is not eligible for licensure.

Yes	NO	Requirement
		U.S Citizen
		Over 18 years of age
		Good moral character
		High School graduate or equivalent
		Completed a 24-month funeral directing apprenticeship within three consecutive years
		Funeral Director Case Report (minimum 40 cases required) and not less than two annual reports (3 if required)
		Time since the last apprentice certificate is less than 2 years. (If more than two years, applicant must repeat apprenticeship)
		Graduate of an accredited Mortuary School or College, Or have completed a Certificate Program in Funeral Arts at an accredited Mortuary School or College Or Bachelor's degree from an accredited College.
		Completed Application
		Two Affidavits by two different licensed funeral directors.
		Citizenship Documentation
		Licensing fee (\$100.00)
		Certified Transcript from Mortuary School or college (Sent directly to the Board from the Mortuary School)
		Copy of Bachelor's degree (if applicable)
		Certified passing scores on the National Board Arts and Science (if applicable) (Sent directly to the Board from The Conference)
		Certified passing score on the State Board Funeral Director Exam (if applicable) (Sent directly to the Board from The Conference)
		Certified passing score on the Alabama Law Exam. (Sent directly to the Board from The Conference)

* To constitute a passing grade, an applicant shall earn an average score of at least 75 percent.



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****If applicant has been convicted of a felony or misdemeanor, the applicant must have the certified records from the court in which the conviction occurred sent to the following address:**

**Alabama Board of Funeral Service
P.O. Box 309522
Montgomery, AL 36130**