

ALABAMA BOARD OF FUNERAL SERVICE

www.fsb.alabama.gov

11 South Union Street, Suite 106 | (334)242-4049 PHONE
Montgomery, Alabama 36104 | (334) 353-7988 FAX

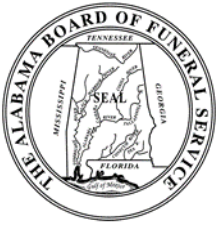
Email: info@fsb.alabama.gov

Alabama State Laws, Rules, and Regulations (LRR) Exam Procedures

The Alabama LRR Exam (formerly called “State Law Exam”) was given by The International Conference. Beginning December 1, 2017, the LRR exam will no longer be given by The Conference. The Board or the Board staff will be administering the exam in Montgomery, AL once a month. Anyone who has paid The Conference the \$140 fee to take the LRR exam, must take the exam before December 1, 2017, because the fee to The Conference is non-refundable or transferrable. The LRR exam given by The Conference is based on the Alabama Funeral Service Laws and Rules before November 1, 2017.

The procedure for taking the exam after December 1, 2017 will be as followed:

1. Included in the Application for Licensure and Cremationist Application is a registration form for the LRR exam that must be completed.
2. The Fee for the LRR exam will be \$50.00. This fee is **non-refundable** and cannot be **transferred** to any other exam.
 - a. The examination fee shall be forfeited, if the candidate:
 - i. Fails to be present for a scheduled exam for any reason.
 - ii. Fails to arrive at the exam site at the required time.
 - iii. Fails to have the proper identification as listed in section 5.
 - iv. Fails to follow any rule of the exam site.
3. The Dates for the LRR Exam and the deadline to schedule will be posted on the Board’s website at www.fsb.alabama.gov.
4. Once the application is received, verified, and the applicant has met all the requirements, the applicant will be contacted by the Board to schedule their LRR Exam.
5. **Day of the Exam:**
 - a. The candidate must arrive at the exam location no later than 30 minutes prior to the exam.
 - i. The exam site will be at a location designated by the Board.
 - ii. For exam sites located in downtown Montgomery or at the Board’s office, the only parking available is metered street parking. The cost of metered street



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parking is \$2.00 per 2 hours. The candidate would need to bring \$2.00 in coins (no pennies). The Board's office does not keep change on site. The candidate will not be allowed to exit the exam room to feed the parking meter.

b. The candidate will not be allowed to bring any personal belongings into the testing room except for identification, wallets, and/or purse. The Board nor its staff will be responsible for any candidate's personal belongings. The candidate will sign a waiver of liability for personal belongings, brought into the exam site and an agreement to the rules of the exam and exam site.

c. The candidate must present two forms of identification to be admitted to the exam. One form from List A (containing a photo of the candidate) and one from List B

List A	List B (Containing the name of the candidate)
Current State Issued Driver's License Current State Issued Identification Card Military ID Government Issued ID	Any form on List A Social Security Card Work ID Card Student ID Card Birth Certificate Valid US Passport Credit or Debit Card

The names on all forms of identification presented must match with the name stated on the registration form and application.

d. Once the candidate has entered the exam room, they will not be allowed to exit until the exam is completed or the time is elapsed.

6. The Exam:

- All exams will be 60 minutes in testing time.
- Funeral Directors/Embalmers LRR exam will consist of 50 questions multiple choice.
- Cremationist LRR exam will consist of 25 questions multiple choice.

7. After the Exam:

- Each candidate will be advised of their result only with a "Passed" or "Failed".
- If a candidate is unsuccessful, they may register for the next exam by completing a new State Law (LRR) Exam Registration and paying the registration fee.