



Alabama Board of Funeral Service Application for Permanent License

Embalmer Checklist

All applicants for an embalmers license in the State of Alabama must have met all the following criteria. **If the applicant cannot answer "Yes" to all the following the applicant is not eligible for licensure.**

Yes	No	Requirements
<input type="checkbox"/>	<input type="checkbox"/>	Completed Application
<input type="checkbox"/>	<input type="checkbox"/>	Over 18 years of age
<input type="checkbox"/>	<input type="checkbox"/>	Good Moral Character
<input type="checkbox"/>	<input type="checkbox"/>	U.S. Citizen
<input type="checkbox"/>	<input type="checkbox"/>	High School Graduate or Equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Citizenship Documentation
<input type="checkbox"/>	<input type="checkbox"/>	Licensing Fee (\$200.00)
<input type="checkbox"/>	<input type="checkbox"/>	Completed 24-month embalming apprenticeship within three consecutive years
<input type="checkbox"/>	<input type="checkbox"/>	Time since last apprentice certificate is less than 2 years.
<input type="checkbox"/>	<input type="checkbox"/>	Embalming case report (minimum 40 cases required and not less than two annual reports) (3 if required)
<input type="checkbox"/>	<input type="checkbox"/>	Graduate of an accredited mortuary school or college
<input type="checkbox"/>	<input type="checkbox"/>	Two affidavits from two different licensed embalmers
<input type="checkbox"/>	<input type="checkbox"/>	Certified Transcript from Mortuary School or College (sent directly to the Board from the school or college)
<input type="checkbox"/>	<input type="checkbox"/>	certified passing score on the National Board Science Exam (if applicable) (sent directly to the Board from The Conference)
<input type="checkbox"/>	<input type="checkbox"/>	Certified passing score on the State Embalmer Exam (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	Certified passing score on the Alabama LRR
<input type="checkbox"/>	<input type="checkbox"/>	Completed background check application
<input type="checkbox"/>	<input type="checkbox"/>	Background check fee (38.25 payable to ABFS)
<input type="checkbox"/>	<input type="checkbox"/>	Two complete sets of fingerprint cards
<input type="checkbox"/>	<input type="checkbox"/>	Completed Background Disclosure

*To constitute a passing score the applicant shall earn a score of at least 75.

****If the applicant has been convicted of a felony or misdemeanor, the applicant must have the certified records from the court in which the conviction occurred sent to the following address:**

**Alabama Board of Funeral Service
P O Box 309522
Montgomery, AL 36130**