



December 10, 2020

# QUARTERLY NEWSLETTER

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**↓↓↓↓\*\*CEASE and DESIST\*\*↓↓↓↓**

Individuals who did not renew their apprentice certification, funeral establishment, funeral director, embalmer, cremationist, or practical embalmer license by October 31, 2020 is considered lapsed. The establishment, funeral director, embalmer, cremationist, or apprentice must CEASE and DESIST all operations and/or practice. To have a license or certification reactivated, individuals must complete an application for license/certification, pay back fees, penalties, submit a background check application including fingerprint cards and go before the Board for reactivation. The licensee must meet the CURRENT REQUIREMENTS for licensure. Checklists and applications are available on the Board's website at [www.fsb.alabama.gov](http://www.fsb.alabama.gov) via "forms".

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## **CONTINUING EDUCATION**

### **LICENSEES**

#### **GET A HEAD START!**

A new reporting period has begun. Continuing education and providers are already reporting completions for 2022... ALL licensees (that's cremationists too), must complete eight (8) hours of board approved continuing education during the period of October 1, 2020 through October 1, 2022. Courses completed for the 1820 reporting period may not be used for the 2022 renewal. *Do not send completion certificates to the Board's office, they are for your records. Providers report all completions electronically.*

#### **ONLINE PROFILE...**

Licensees can view their course completions via "online services" on the Board's web site [www.fsb.alabama.gov](http://www.fsb.alabama.gov). Please take the time to review your online profile and courses that have reported. Do not contact the Board's office for questions concerning completions, please contact the provider. Course completions are uploaded by the provider via the online portal.

#### **BBP/UP... WHAT YOU NEED TO KNOW**

Included in the eight hours of continuing education, licensees must complete BOARD approved courses in ETHICS and BLOODBORNE PATHOGEN/UNIVERSAL PRECAUTIONS. There are no hour requirements for these two courses. Most online providers offer courses that will satisfy the BBP/UP and ethics requirements, please consult with the provider if you have questions. Confirm that the provider and courses are BOARD approved prior to registering. A list of approved providers is attached to this newsletter for your convenience.

Cremationists, whose crematory operator training course is over four years old, shall complete a re-fresher course or crematory operator training approved by the Board, prior to their license being renewed.

### ***HAPPY BIRTHDAY...***

If you will be celebrating your 65<sup>th</sup> birthday before October 1, 2022 and have 10 years of service in the funeral industry, congratulations, you are exempt from the continuing education requirements!

### **PROVIDERS**

#### ***VIEW, MANAGE, APPLY AND UPLOAD...***

Providers can view, and manage their continuing education profile, upload applications, view documents, and most importantly, upload completions thru the online portal.

#### ***IT'S VERY IMPORTANT...***

Please remember course completions must be uploaded within 10 days of the course completion. Licensees depend on providers reporting and providers depend on licensees' participation.

#### ***NEW MATERIAL...***

New is always exciting even in education! New course applications can be uploaded thru the online portal to help in being good stewards of everyone's resources.

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### **BOARD MEETING**

The Board will hold its second regular meeting of fiscal year 2021 on **January 7, 2021 at 9:00 a.m.** in the **Room 304 of the Alabama State House located at 11 South Union Street, Montgomery, AL 36104.** Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Due to the inability to ensure social distancing guidelines are met as a result of COVID-19, the public will not be allowed to attend this meeting in person, but may participate in the meeting via Zoom using the following access information:**

Topic: ABFS Quarterly Board Meeting

Time: January 7, 2020 09:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82463518598?pwd=MHByWDBVL3FoZkJxSUxRWFNQNIJnZz09>

MEETING ID: 824 6351 8598

PASSCODE: 36104

One tap mobile

+13126266799,,82463518598#,,,,,0#,,36104# US (Chicago)

+16465588656,,82463518598#,,,,,0#,,36104# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington D.C.)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 824 6351 8598  
 Passcode: 36104

Find your local number: <https://us02web.zoom.us/j/kegaK0FU2e>

## **EXAMINATION**

The Alabama Board of Funeral Service certified the following individuals with The Conference as having met the qualifications to take the Alabama Funeral Director and/or Embalmer Exam:

***Charlene E. Boykin***                      ***Amy S. Millette***                      ***Donyale R. Love***                      ***LaTasha Windham***  
***Jaqueline P. Weatherly***                      ***Christie J. Bullard***                      ***Cuviere L. Terry***

Applicants for the Alabama State Art or Science exam shall:

1. Submit application for permanent license to the Board’s office.
2. Eligibility will be verified by the Board’s staff and sent to The Conference.
3. Applicants must register with The Conference at [www.theconferenceonline.org](http://www.theconferenceonline.org) to submit their exam application and payment.
4. Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule an exam. You will be notified by email when you are eligible to schedule.

## **THE CONFERENCE**

The Funeral Director and Embalmer’s exams are given by The Conference through Pearson VUE testing centers at five locations statewide. The application and exam fee are submitted to The Conference by the applicant. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: [www.theconferenceonline.org](http://www.theconferenceonline.org)                      Phone: 479-442-7076

Pearson VUE:	Birmingham	Decatur	Dothan	Mobile	Montgomery
	205-982-206	256-552-0667	334-671-7007	251-343-2601	334-409-9355

## **STATE LAW EXAM**

The 2020 dates for the LRR Exam and the deadline for registration are as follows:

Alabama State Laws, Rules, and Regulations (LRR)	
Deadline to Qualify	Exam Date
November 2, 2020	November 9, 2020
December 1, 2020	December 8, 2020
January 5, 2021	January 12, 2021
February 2, 2021	February 9, 2021
March 2, 2021	March 9, 2021
April 6, 2021	April 13, 2021
May 4, 2021	May 11, 2021
June 1, 2021	June 8, 2021
July 6, 2021	July 13, 2021
August 3, 2021	August 10, 2021
September 7, 2021	September 14, 2021
October 5, 2021	October 12, 2021
November 2, 2021	November 9, 2021
December 7, 2021	December 14, 2021

\*Funeral Director/Embalmer LRR Exam Time: 9:00 a.m.

\*Cremationist Exam Time: 10:30 a.m.

\*The candidate must arrive at the exam location no later than 30 minutes prior to the exam.



During the October Board meeting the following licenses were approved:

**Funeral Director**

Chance Webster  
Cuviere Terry

Tara L. Lewis

Kristen Fitch  
Amanda Moon

**Embalmer**

Justin English

**Funeral Director & Embalmer**

Cassandra Webster  
Kenneth Hart  
Sofia Thornton

Allison Owens  
Jay Towne  
Lindsey Davis  
Derek L. Snellgrove

India Careaga  
Zachary Bovaird  
Lance O. Millette

**Cremationist**

Sheffton Goodson  
Rhett Morrison

Robin Mason  
Jason C. Junkins

Cimino T. Jones  
Brandy McIntyre

**Funeral Director, Embalmer, & Cremationist**

Brittany N. Brown

**Reactivation**

Funeral Director & Embalmer: 1

**Establishments**

Gardendale Funeral Home  
Morgan & Sons Funeral Home

Buy Out  
Buy Out

Gardendale  
Lanett

**Laws, Rules, and Regulations Exam** (9- 10-2020 – 12-8-2020) Given: 24 Passed: 20 Failed: 4

**Background Checks** (8-16-2020 - 12-8-2020) Year to date: 220

**Active Licenses as of December 7, 2020**

Establishments	4	Crematories	70
Mortuary Services	1	Cremationists	215
Funeral Directors	1	Apprentice Funeral Directors	165
Embalmers	7	Apprentice Embalmers	98
Practical Embalmers	4	CE Providers	40
SWP-Director	2	SWP-Embalmer	2

**Consent Agreements** (4/1/2020-10/1/2020)

Case Number	Violation		Penalty
	Statute(s) Code of Alabama, 1975	Administrative Code Chapter 395	
ABFS20-0026 Guilty	34-13-56.1(a)(2) 34-13-70(a)		Fine \$2500.00
ABFS20-0027 Guilty	34-13-56(c)(2)(i).14(2)		Fine \$2500.00 Managing Funeral Director & Establishment probation-3 years

ABFS20-0030 Guilty	34-13-56(c)(2)(dd) 34-13-134(a)(7) 34-13-56.1 34-13-110(a) 34-13-112 34-13-111(c) 34-13-9 34-13-56(c)(2)(t) 34-13-56(c)(2)(z)	395-X-3-.03(4);(5) 395-X-6-.02 395-X-4-.06	1. Establishment license surrendered 2. Apprentice must restart apprenticeship with no time credited and placed on probation for 2 years 3. Owner may enter into a partnership with a licensed individual who will own the majority shares and will be in full charge and control of the establishment
ABFS20-0034 Guilty	34-13-56(c)(2)(dd)		Fine \$2500.00 Managing funeral director license suspended for 90 days-stayed for two years
AFBS20-0022 Guilty	34-13-56(c)(2)(i) 34-13-70(a) 34-13-56.1(a)(2)		Fine \$3000.00 Managing funeral director & Establishment probation –1 year

### 2020 Inspection Citations

2020 Inspection Citations		
Annual Inspection	Does the establishment pricing meet the rules established by the FTC?	\$500
Annual Inspection	Are there 8 full size different adult caskets on the premises?	\$300
Annual Inspection	Are price cards displayed on each casket as merchandised?	\$100
Annual Inspection	Embalming record all current?	\$200
Annual Inspection	Method of IDENTIFICATION as required by §395-X-6-.07?	\$100
Annual Inspection	Aspirator, trocar, nasal tube aspirator, aspirating hoses?	\$200
Annual Inspection	Is the Funeral Coach or Hearse properly licensed?	\$300
Annual Inspection	Are Licenses, Certificates, and Registrations on Public Display?	\$200
Annual Inspection	All Licenses, Certificates and Registrations Current?	\$200
Annual Inspection	Does identification have required Information	\$100
Annual Inspection	Reasonable Access granted?	\$400

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## Continuing Education Providers

### Onsite Providers

**Academy of Graduate Embalmers**

P.O. Box 1248  
Dallas, GA 30132  
770.445.3180  
academyga@outlook.com

**Alabama Funeral Directors Association**

PMB 380,7956 Vaughn Rd  
Montgomery, AL 36116  
334.956.8000  
alabamafda.org

**Homesteaders Life Company**

5700 Westown Pkwy  
West DesMoines, IA 50266  
515.440.7739  
wsizemore@homesteaderslife.com

**Jefferson County Funeral Directors and Mortician Association**

301 Martin Luther King, Jr. Dr. SW  
Birmingham, AL 35211  
206.639.7548  
kboyd@davenportharris.com

**Matthews Aurora Funeral Solutions**

10944 Marsh Road  
Aurora IN 47001  
812.926.5684  
mrussell@matw.com

**The Dodge Company, Inc.**

9 Progress Road  
Billerica, MA 01821  
800.443-6343  
emcavoy@dodgeco.com

**Alabama Board of Funeral Service**

P O Box 309522  
Montgomery, AL 36130  
334.242.4070  
denise.grogan@fsb.alabama.gov

**Funeral Compliance, LLC**

P O Box 122  
Rockford, TN 37853  
865.405.7085  
brad@365osha.com

**International Cemetery, Cremation and Funeral Association**

107 Carpenter Dr. Suite 100  
Sterling, VA 20164  
703.391.8400  
natalie@iccf.com

**Jefferson State Community College**

2601 Carson Road  
Birmingham, AL 35215  
205.856.7841  
vriley@jeffersonstate.edu

**National Funeral Directors Association**

13625 Bishop's Drive  
Brookfield, WI 53005  
800.228.6332  
nfda.org

**The Independent Funeral Group**

503 National Drive  
Maryville, TN 37804  
865.405.7085  
[info@theindependentfuneralgroup.com](mailto:info@theindependentfuneralgroup.com)

**Alabama Funeral Directors & Morticians Association, Inc.**

PO Box 2687  
Tuscaloosa, AL 35403

**Georgia Funeral Directors Association**

P O Box 1865  
Roswell, GA 30077  
770.592.8002  
christie@gfda.org

**International Order of the Golden Rule**

3502 Woodview Trace  
Indianapolis, IN 46268  
512.334.5504  
acastille@ogr.org

**Life Celebration**

125 Hartman Road  
North Wales, PA 19454  
888.887.3782  
bgivnish@lifecelebration.com

**Stericycle, Inc.**

342 Robin Hill Drive  
Williamsville, NY 14221  
716.435.8179  
RLBestNY@gmail.com

### Online Providers

**APEX (Continuing Education Solutions)**

4520 S. 1st Street  
Austin, TX 78745  
800.769.8996  
[www.apexces.com](http://www.apexces.com)

**Elite Professional Education, LLC**

26 N. Beach Street, Ste. A  
Ormond Beach, FL 32174  
888.857.6920  
[www.elitecme.com](http://www.elitecme.com)

**International Order of the Golden Rule**

3502 Woodview Trace  
Indianapolis, IN 46268  
512.334.5504  
[www.ogr.org](http://www.ogr.org)

**WebCE**

12222 Merit Drive, Ste. 500  
Dallas, TX 75251  
877.4889308  
[www.webce.com/products/funeral-ce](http://www.webce.com/products/funeral-ce)

**Cremation Association of North America**

499 Northgate Parkway  
Wheeling, IL 60090  
312.245.1077  
[www.cremationassociation.org](http://www.cremationassociation.org)

**Funeral Continuing Education**

112 Bernard Drive  
Red Bank, NJ 07701  
718.608.6000  
[www.funeralcontinuingeducation.com](http://www.funeralcontinuingeducation.com)

**National Funeral Directors Association**

13625 Bishop's Drive  
Brookfield, WI 53005  
800.228.6332  
[www.nfda.org](http://www.nfda.org)

**Dignity University**

1929 Allen Parkway  
Houston, TX 77019  
844.431.4357  
Dignity.university@Sci-us.com

**Funeral Direct Ed**

2054 Brian Ave  
South Dayton, FL 32119  
727.505.8746  
[www.Funeraldirected.com](http://www.Funeraldirected.com)

**Practicum Strategies**

11 Erindale Drive  
Marlton, N.J. 08053  
800.731.4714  
[www.pshomestudy.com](http://www.pshomestudy.com)

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**Crematory Operator Training**

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**B & L Cremation Systems**

7205 114<sup>th</sup> Ave North  
Largo, FL 33773  
727.541.4666  
epazos@blcremationsystems.com

**National Funeral Directors Association**

13625 Bishop's Drive  
Brookfield, WI 53005  
800.228.6332  
[www.nfda.org](http://www.nfda.org)

**Cremation Association of North America**

499 Northgate Parkway  
Wheeling, IL 60090  
312.245.1077  
[www.cremationassociation.org](http://www.cremationassociation.org)

**Matthews Environmental Solutions**

2045 Sprint Blvd.  
Apopka, FL 32703  
800.327.2831  
cmorales@matw.com

**International Cemetery, Cremation and Funeral Association**

107 Carpenter Dr. Suite 100  
Sterling, VA 20164  
703.391.8400  
natalie@iccfa.com

**US Cremation Equipment**

2814 Silver Star Road Ste. 201-D  
Orlando, FL 32808  
llorens@americanincinerators.com

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\*\*\*CONTACT THE PROVIDER FOR DETAILS ON APPROVED COURSES\*\*\*

No endorsement is intended or made of any link, product, service or information either by its inclusion or exclusion from the Alabama Board of Funeral Service website.