



ALABAMA BOARD OF FUNERAL SERVICE

400 SOUTH UNION STREET, SUITE 395 / P.O. BOX 309522 / MONTGOMERY, AL 36130-4115
PHONE 334.242.4049 / WWW.FSB.ALABAMA.GOV

April 5, 2021

Quarterly Board Meeting Summary

The Alabama Board of Funeral Service (“Board”) held its third quarterly board meeting for fiscal year 2021 on April 5, 2021 at 9:00 a.m. in Room 304 located at 11 South Union Street Montgomery, AL 36104. Due to the inability to ensure social distancing guidelines were met as a result COVID-19, the public was not permitted to attend this meeting in person but was able to participate via Zoom using the following access information: * Meeting ID: **868 998 4378** Password **36104**. Meeting information was posted on the Board’s website at www.fsb.alabama.gov, the Alabama Secretary of State website, and was sent to all licensees via the April 2021 Newsletter.

1. Mark Craddock, Chair, called the meeting to order at 9:00 a.m. The Zoom participants were advised that they could type any questions in the chat section of Zoom or wait to the end of the meeting at which time the Board would take questions and comments.
2. Old Business – Mark N. Craddock, Chair and Charles Perine (“Perine”), Executive Director, gave an update concerning Board Legislation. The Board voted to remove the motion that was tabled in January and to rescind that original motion concerning the mileage between a branch location and the centralized embalming location. Perine gave an update on the purchase of property for the Board’s office.
3. The Board approved the meeting minutes from the January 7, 2021 Board meeting The Board also approved the following licenses: 7 – Cremationists, 5 – Funeral Directors, 5- Embalmers, 6 – establishments
The Board reactivated 5 funeral director and 3 embalmer licenses.
4. Perine gave the Executive Secretary Financial Report
5. E. Denise Grogan (“Grogan”), Associate Executive Director, presented the Board with 8 new courses, which the Board approved.
6. The Board’s legal counsel Brenton Smith, declared that litigation existed which needed to be discussed in executive session. The Board voted unanimously to enter executive session for 20 minutes at 9:30 a.m. to address legal matters affecting the Board. The Board meeting was called back to order at 9:47 a.m.
7. Being no other business, the Board asked for questions and comments from those in attendance via Zoom. There were none.

The Board adjourned at 9:48 until the July 12, 2021 meeting.

(* The Zoom meeting had 8 participants)