



Alabama Board of Funeral Service

Meeting Minutes

January 6, 2022

Prior Notice

Prior notice of the Board meeting was given through the November newsletter that was distributed to licensees on November 11, 2021 and posted to the Secretary of State website in January 2021. The January 6, 2022 meeting notice was revised on the Secretary of State website, November 18, 2021, to include meeting date, location, and Notice of Intended Action. Due to the rise in COVID-19 numbers, licensees were given the option to participate via Zoom with meeting information distributed to licensees on January 5, 2022.

Nominations

Mr. Perine informed licensees that board member positions of Districts 3, 4, 6 & 7 became vacant on December 31, 2021. Mr. Perine informed licensees that nominations which had been delivered to the Governor had not resulted in any appointments at the time of this board meeting, and in accordance with §34-13-20(e)(1) members from those districts would continue to serve until the appointments were received.

Attendance

Mr. Craddock, Chair, requested that Mrs. Grogan call the roll to establish a quorum. The following members were present: Mark N. Craddock, Lance Brooks, Bart Kirtland, John C. Rudder, Calvin Meadows, consumer members Bobby Burt and Ed Hines. Staff present: Charles M. Perine, Executive Director, and E. Denise Grogan, Associate Executive Director, recording.

The following members were absent: Lorenzo Wright and Annie Bushelon-Holt

Call to Order

With a quorum established, Mr. Craddock called to order the second quarterly meeting of fiscal year 2022 of the Alabama Board of Funeral Service at 9:00 a.m. on January 6, 2022, in the Board's office, located at 4276 Lomac Street, Montgomery, Alabama. Mr. Craddock excused the absence of Mr. Wright and Ms. Bushelon-Holt.

Old Business

Legislation Preneed & Cemetery

Mr. Perine informed the Board and all present that HB47 which had been pre-filed would move the regulatory authority of preneed funerals from the Department of Insurance to the Board of Funeral Service. Mr. Perine also informed the Board and all present that HB48 which had also been pre-filed was the Board's general cleanup bill and as a point of consumer protection would require establishments to carry liability insurance.

State Fatality Management Plan

Mr. Perine stated he was assisting the Alabama Department of Public Health, (ADPH) in the development of a fatality management plan, which was a work in progress. He stated he would continue to keep the Board informed of the plans progress.

Approval of Minutes

Mr. Meadows moved to approve the minutes of the October 4, 2021, Board meeting, seconded by Mr. Kirtland. Being no discussion, the motion passed unanimously.

New Business

Approval of Licenses:

1) Applicants having met all qualifications for licensure:

Having passed the state law exam, and having met the passing criteria of the International Conference under the new testing format, Mr. Perine requested to dispense with the reading of each applicant's name and that the individuals listed be considered for approval based on having met the qualifications for licensure in the State of Alabama in accordance with Title 34 Chapter 13 of the *Code of Alabama, 1975* and Administrative Code 395, and be approved for license as a funeral director, and/or embalmer, and/or cremationist. Applicants for licensure: Andrea Smith, Sanmorteeno R. Battle, Joseph Bonner-Bey, Holly M. Lucke, Sam L. Russell, Arthur D. Anderson, Jeffrey A. O'Bryant, Krista B. Caldwell, Rita F. Chapman, Aron Armour, Logan Kelley, Eldrick Brown, Karl Bell, Jr., Raechelle McCoy, Matthew Simmons, John Grubbs, Holly Box, Benjamin Curtis, April Long, Jennifer Crocker, Juanita McKinnon, Angela Young, Solomon Strong, Charles Box, Russell McLachlan, Andrew Wackerle, Torcealon Kelley, Melinda Harmon. The motion was made by Mr. Meadows and seconded by Mr. Brooks. The motion passed unanimously.

2) Apprentice Funeral Director Reactivation:

Having met the current requirements of the law for original issue, paid all back fees and penalties, Mr. Perine asked the Board to consider Brandon McCurdy, Victor Lovett, and Bryant Bradley for reinstatement of certification as an apprentice funeral director. The motion was made by Mr. Brooks and seconded by Mr. Kirtland. Being no discussion, the motion passed unanimously.

3) Apprentice Funeral Director and Embalmer Reactivation:

Having met the current requirements of the law for original issue, paid all back fees and penalties, Mr. Perine asked the Board to consider November Wren and Jacob Neely for reinstatement of certification as an apprentice funeral director and apprentice embalmer. The motion was made by Mr. Meadows and seconded by Mr. Hines. Being no discussion, the motion passed unanimously.

4) Establishment Applications:

Having met requirements, Mr. Perine asked the Board to consider the following establishments for licensure: Christian Benevolent Funeral Home (Mobile)(New), Freeman Hood Funeral Services (Jasper)(New), Shelton Funeral Home (Decatur)(Buy Out) Mr. Meadows moved to approve the establishment applications, seconded by Mr. Brooks. The motion passed unanimously.

Mr. Perine stated Neptune Society (Daphne)(New) had met the requirements for licensure, but informed the Board that Mr. Benjie Hughes, a licensee, had submitted a written request to address the Board in opposition to Neptune's establishment application. Following discussion that addressed Mr. Hughes concerns, Mr. Meadows moved to approve the establishment application of Neptune Society (Daphne)(New), seconded by Mr. Hines. The motion passed unanimously.

Executive Director Financial Report

Mr. Perine reported the following for the 1st quarter of fiscal year 2022 as of January 1, 2022.

Total Budget: \$664,307.00

2021 (Oct-Dec) Revenue: \$24,180.25

2021(Oct-Dec) Expenses: \$115,140.59

Deferred Revenue transferred to 0369: \$386,100.50

Total Deferred Revenue: \$1,009.20

Total Cash on Hand: \$1,266,959.49

Active Apprentice Funeral Directors: 230

Active Apprentice Embalmers: 132

Active Licensed Funeral Directors: 1502

Active Licensed Embalmers: 827

Active Licensed Cremationists: 272

Active Licensed Practical Embalmers: 47

Active Special Work Permit Funeral Director: 0

Active Special Work Permit Embalmer: 0

Active Licensed Mortuary Service: 1

Active Licensed Establishments: 473

Active Continuing Education Providers: 35

Total Active License: 3519

Mr. Meadows made a motion, seconded by Mr. Kirtland to accept the Executive Director Financial Report. Being no discussion, the motion passed unanimously.

Continuing Education

Mrs. Grogan requested approval for Professional Embalmers, Zebra Credits, Inc. and Graystone associates, Inc. as new providers for the remainder of the 2022 reporting period.

Mrs. Grogan presented the Board with a list of 23 courses for approval totaling 56.5 hours of instructional time available to licensees. Pursuant to Alabama Funeral Service Administrative Code 395-

X-1-.04, Mr. Perine gave interim approval to 7 courses. Mr. Rudder made a motion, seconded by Mr. Meadows to approve the continuing education courses and providers that were presented. The motion passed unanimously.

Executive Session

Mr. Meadows made a motion seconded by Mr. Brooks to go into Executive Session for 45 minutes to discuss the good name and character of a potential licensee and current licensee. The motion passed unanimously.

All in attendance were asked to leave the Boardroom at 9:45 a.m. and Zoom participants were muted to allow the Board to discuss the good and name and character of a potential licensee and current licensee. Those in attendance and participating via Zoom were informed that the regular business meeting would resume at the conclusion of executive session.

After all parties were called back into the room, Mr. Craddock called the Board meeting back to order at 10:25 a.m.

Mr. Meadows made a motion seconded by Mr. Rudder to approve the apprentice application of Bobby Burke with the condition of probation which would run concurrently with his current probation. The motion passed unanimously.

Mr. Meadows made a motion seconded by Mr. Rudder that the suspension of Mr. Hardy's funeral director license and the probation of Grace Memorial Chapel's establishment license would continue, and Derrious Hardy is to pay \$8,750.00 on or before January 6, 2022, and pay \$8,750.00 on or before June 6, 2022 as stated in the final order of ABFS21-0046. Mr. Meadows continued that if Mr. Hardy failed to pay the amount in full by the required dates, his funeral director license and the establishment license of Grace Memorial Chapel would be revoked.

Yes Votes: Mr. Craddock, Mr. Brooks, Mr. Kirtland, Mr. Rudder, Mr. Meadows, Mr. Burt, and Mr. Hines

Nay votes: None

Abstain: None

Absent: Mr. Wright, Ms. Bushelon-Holt

Being no further discussion, the motion passed unanimously. The motion passed unanimously.

Other Business

Public Hearing New Administrative Rule 395-X-2-.09

Mr. Craddock stated that notice of intended action on 395-X-2-.09 Administrative Rule was sent out to all licenses providing an opportunity for comments until January 5, 2021, at 4:30 p.m. Mr. Perine stated the opportunity for comment had ended and 3 comments had been received. Based on the questions received, Mr. Perine stated the new administrative rule supporting 34-13-74 & 94 would not change the educational requirements for licensure and the exam developed and administered by the Board would

provide a third option for potential licensees. The exam would follow the requirements set forth in 34-13-50, consist of 125 questions given within 150 minutes, with a passing score of 75% correct answers and allow for licensing with the confines of the State of Alabama. Mr. Perine opened the floor for questions or comments from those in attendance and on Zoom. Following discussion Mr. Brooks made a motion, seconded by Mr. Meadows to adopt Administrative Rule 395-X-2-0.9 as proposed. Mr. Craddock called for a roll call with the following results.

Yes Votes: Mr. Craddock, Mr. Brooks, Mr. Kirtland, Mr. Rudder, Mr. Meadows, Mr. Burt, and Mr. Hines

Nay votes: None

Abstain: None

Absent: Mr. Wright, Ms. Bushelon-Holt

Being no further discussion, the motion passed unanimously.

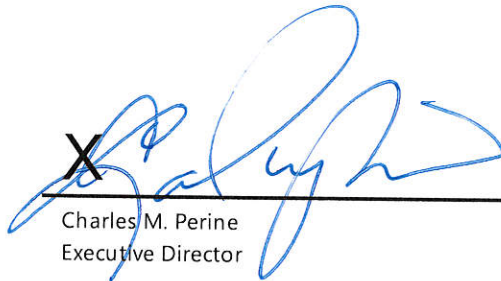
Adjournment

Mr. Craddock presented plaques of appreciation to Mr. Meadows and Mr. Kirtland, for their service as Board members. Mr. Perine stated he would deliver Ms. Bushelon-Holt's plaque on behalf of the Board. Being no other business, and no questions from the audience or Zoom participants, Mr. Craddock asked for a motion to adjourn and reconvene at 9:00 a.m. on April 4, 2022. Mr. Meadows moved to adjourn the meeting at 10:55 a.m., seconded by Mr. Kirtland. The motion passed unanimously.

Minutes submitted by: E. Denise Grogan

X 

Mark N. Craddock
Chair

X 

Charles M. Perine
Executive Director



Government Bodies Pages

Alabama Board of Funeral Service

[Home](#) | [Post Notices](#) | [Edit Your Notices](#) | [View All Notices](#) | [Contact Us](#) | [Help](#) | [Sign Out](#)

Notice Details

Posted-By: Alabama Board of Funeral Service

Meeting-Date: 1/6/2022

Meeting-Time: 9:00 AM

Meeting-Location:
4276 Lomac Street
Montgomery, AL 36106

Phone-Number: 334-242-4049

Meeting-Type: regular

Submission-datetime: 11/18/2021 9:47:04 AM

Notice History:

Submitted on 11/18/2021 9:47:04 AM

Notice:

2020-2021 Quarterly Meeting
Notice of Intended Action