

APA-2
07/04

Alabama Board of Funeral Service

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Board of Funeral Service

RULE NO. & TITLE: 395-X-2-.09 Examinations

INTENDED ACTION: The Alabama Board of Funeral Service proposes to add a new rule as Rule No. 395-X-2-.09 titled "Examinations".

SUBSTANCE OF PROPOSED ACTION: The Board proposes to add a new rule as Rule No. 395-X-2-.09 titled "Examination" authorizing the executive director of the board to oversee the preparation and administration of a funeral director and embalmer exam to individuals who have met the prerequisites for licensure as a funeral director or embalmer in the state of Alabama. It sets the passing score on the exam to 75% of correct answers and the time allotment for the exam. It also sets the fee for each exam at \$100.00.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Written, verbal or electronic mail comments will be accepted by the Board until:

Time: 4:30 p.m., Wednesday, January 5, 2022

Place: 4276 Lomac Street, Montgomery, AL 36106

Email: Charles.perine@fsb.alabama.gov

Phone: 334-242-4049

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: Wednesday, January 5, 2022

CONTACT PERSON AT AGENCY:

Charles M. Perine
Executive Director
4276 Lomac Street
Montgomery, AL 36106



Charles M. Perine
Executive Secretary
Alabama Board of Funeral Service

Alabama Board of Funeral Service
ADMINISTRATIVE CODE

CHAPTER 395-X-2

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395-X-2-.09 Examinations “New Rule”

- (1) The Executive Director of the Board may oversee the preparation and administration of examinations of funeral director and embalmer licensure applicants.
- (2) Board-administered examinations of funeral director and embalmer licensure applicants shall consist of 125 multiple choice questions selected by Board staff that:
 - a. Cover each of the subjects listed
 - i. In Alabama Code § 34-13-73(a) and (b) for examination of funeral director licensure applicants; or
 - ii. In Alabama Code §34-13-94(a), for examination of embalmer licensure applicants; and
 - b. Comply with the curriculum requirements adopted by the American Board of Funeral Service Education.
- (3) The Board staff may acquire and compile questions from the American Board of Funeral Service Education, other similar national and regional organizations, or instructors from an accredited mortuary or funeral service school or college that has been approved by the board pursuant to Alabama Code § 34-13-50.
- (4) A passing score on the examinations is 75% correct answers.
- (5) Applicants shall be allowed 150 minutes for each examination.
- (6) The Executive Director shall furnish each applicant a copy of instructions and rules that must be followed at the exam site.
- (7) The intended purpose of the exams, provided for by this rule, are for Alabama licensing only. Each applicant wishing to take these exams must sign a written statement acknowledging this purpose and acknowledging that the results of this exam may or may not be accepted by another state for reciprocity, endorsement, or any other purpose.

- (8) The cost to be paid by the applicant for each exam shall be a fee of \$100.00.
- (9) Nothing in this Rule precludes the Board from accepting the results of an examination administered by an entity other than the Board as authorized by Title 34, Chapter 13 of the Code of Alabama.

Author: Charles M. Perine

Statutory Authority: Code of Ala. 1975, §§34-13-26, 34-13-72, 34-13-73, 34-13-92, 34-13-93, 34-13-94.

History: New Rule: Filed November 17, 2021