



# QUARTERLY NEWSLETTER

## ***FUNERAL DIRECTORS, EMBALMERS and CREMATIONIST DO NOT RENEW THIS YEAR.***

### ***APPRENTICES RENEWAL ONLY***

The renewal period for **APPRENTICES ONLY** for fiscal year 2022 began July 1, 2021. Apprentice certification renewal applications for fiscal year 2022 were emailed to apprentices. The deadline to renew without penalty is October 1, 2021. Failure to receive a notice does not excuse anyone from renewing by the deadline. **Apprentices will continue to renew their certificates annually by October 1<sup>st</sup> of each year.**

**ONLINE RENEWAL** is ONLY available for apprentices by going to the Homepage of the Alabama Board of Funeral Service website ( [www.fsb.alabama.gov](http://www.fsb.alabama.gov) ), click on "ONLINE SERVICES". A valid credit card will be needed to complete an online renewal. A 4% administration fee will be added to each certificate that is renewed using the online system. It is extremely important that online users verify that the information (i.e. address, email address, etc.) listed on their profile is current and correct. Verification ensures that apprentice certificate(s) are mailed to the correct address and that apprentices are receiving Board correspondences. When renewing online via credit card, select the submit button **ONCE** allowing the system to process the payment. Selecting the submit button more than once may result in being charged twice for the transaction.

**Apprentices that do not renew their certification by the October 1<sup>st</sup> deadline, may still renew with a \$100.00 late penalty per certification until October 31, 2021. If an apprentice fails to submit the correct paperwork and fee, including late penalty, for renewal by the October 31, 2021 deadline, the certification will be considered lapsed. At which time the apprentice must CEASE and DESIST all practice. Any renewal received after the October 31st deadline must go before the Board for reactivation approval.**

**\*\*All renewals must be IN the board's office ON OR BEFORE October 1, 2021, (*which is a Friday*) Postmark dates are not taken into consideration. Any renewal received, whether by mail, online renewal, or hand delivered, after October 1, 2021 must include the \$100.00 late penalty per certification.**

#### Apprentice Renewal Check List:

1.	Renewal Application	YES / NO	If any of these items are not received and 100% complete, the Board will not renew the apprentice certification.  Incomplete items and missing items will result in the entire renewal packet being return.  Any packets received after October 1, 2021 will be charged the late penalty per certification.
2.	Renewal Fee	YES / NO	
3.	Annual Report (Funeral Director and/or Embalmer)	YES / NO	
4.	Case Report – Skills Evaluation (Funeral Director and/or Embalmer)	YES / NO	
5.	Proof of Enrollment in an accredited Mortuary Program or bachelor's degree	YES / NO	

If you renew online, Items #3 - #5 above must be upload in the "Online Service Portal".

## **APPLICATION STATUS (THIS IS NEW!)**

All applicants for license or certification can check the status of an application that has been submitted and received in the Board's office by visiting the Board's website, going to licensees, click for license verification, then application status. After filling in the required information an applicant can see the status of the received application. This function allows the applicant real-time access to their individual application status which may reduce time spent making phone calls, however, if questions remain, please contact the Board's office at 334-242-4060.

## **BOARD MEETING**

The Board will hold its first regular meeting of fiscal year 2022 on **October 4, 2021 at 9:00 a.m. in Room 304 of the Alabama State House located at 11 South Union Street, Montgomery, AL 36104.** Matters or subjects not on the agenda are not guaranteed for discussion at the meeting.

Topic: ABFS Quarterly Board Meeting

Time: October 4, 2021 09:00 AM Central Time (US and Canada)

## **BOARD APPOINTMENTS**

On **October 4, 2021, at 9:00 a.m.**, in Room 304 of the Alabama State House, 11 South Union Street, Montgomery, AL 36104, the Board will take nominations for the Board districts which term expires December 31, 2021. Those districts are: Three, Four, Six, and Seven. To check your exact district, you may go to [www.house.gov](http://www.house.gov) and type in your zip code under "Find Your Representative".

To be eligible to serve on the board as a Professional Member, the nominee shall be a United States citizen, resident of Alabama, and licensed and in good standing with the board as an embalmer or funeral director at the time of appointment, and during the entire term of office and shall:

1) hold a current license from the board to practice embalming in the state, shall have been actively practicing embalming in the state for the last 10 consecutive years prior to appointment, and shall be engaged in the practice of embalming at the time of appointment to the board.

and/or

2) hold a current license from the board to practice funeral directing in the state, shall have been actively engaged in funeral directing in the state for the last 10 consecutive years prior to appointment, and shall be the operator of a funeral establishment in this state.

Those in attendance must select three nominees from each district and those nominees will be submitted to the Governor for appointment. You do not have to be present to be nominated, but you must be present to place a nomination. Also, only one funeral director from each establishment may vote should more than three nominees be nominated for one district. Should a company own multiple establishments, only one funeral director from each establishment may cast a vote for the establishment. If anyone has questions about the nomination process or districts, please contact the Board's office.

## **THE CONFERENCE**

The Funeral Director and Embalmer's exams are given by The Conference through Pearson VUE testing centers at five locations statewide. The exam application and exam fee are submitted to The Conference by the applicant. The licensing application, application fee, and affidavits shall be submitted to the Board office.

The Conference: [www.theconferenceonline.org](http://www.theconferenceonline.org)

Phone: 479-442-7076

## **EXAMINATION**

The Alabama Board of Funeral Service certified the following individuals with The Conference as having met the qualifications to take the Alabama Funeral Director and/or Embalmer Exam:

***Douglas Click  
Holly Box  
Eldrick Brown***

***Marcus Collins  
Arthur Anderson  
Christopher Turner***

***Aleisha Braden  
Aron Armour  
Demetria McCarver***

***Rhett Franklin  
Torcealon Kelley  
Rita Chatman***

Applicants for the Alabama State Art or Science exam shall:

1. Submit application for permanent license to the Board's office.
2. Eligibility will be verified by the Board's staff and sent to The Conference.
3. Applicants must register with The Conference at [www.theconferenceonline.org](http://www.theconferenceonline.org) to submit their exam application and payment.
4. Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule an exam. You will be notified by email when you are eligible to schedule.

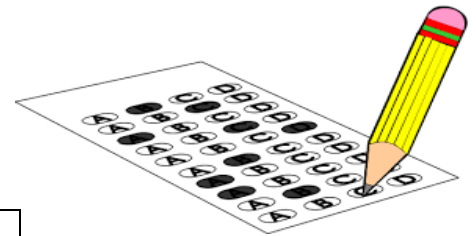
## **STATE LAW EXAM**

The 2020-2021 dates for the LRR Exam and the deadline for registration are as follows: Applications and fees must be received prior to the deadline listed below in order for an applicant to be registered for the LRR Exam. If the registered applicant fails to appear for the exam, the registration fee is forfeited.

**Funeral Director/Embalmer LRR Exam Time: 9:00 a.m.**

**Cremationist Exam Time: 10:30 a.m.**

**The candidate must arrive at the exam location no later than 30 minutes prior to the exam.**



<b>Alabama State Laws, Rules, and Regulations (LRR) Exam</b>	
<b>Deadline to Qualify</b>	<b>Exam Date</b>
September 7, 2021	September 14, 2021
October 5, 2021	October 12, 2021
November 2, 2021	November 9, 2021
December 7, 2021	December 14, 2021



Anthony Skeen  
Rhett Franklin  
Donyale Love

The following licenses were approved during the July Board meeting

### **Funeral Director**

Marcus Dean  
Aleisha Braden

Elvin Ingram  
Jeremy Dupree  
Darrell Armour

### **Embalmer**

Jonathan Shearer

**Funeral Director & Embalmer**

Joyelle Lathan  
Andrea Smith

Matthew Kinsey

Joel Glenn  
Landon Hunter

**Cremationist**

Jimmy Kimbrough  
Amanda Moon  
Jimmy O’Bryant  
Issa Coffey

James Davis  
Joseph Fenner  
Willie Rodgers  
John Garrison

William Sullivan, Jr.  
Josh Horton  
Martin Brown  
Nathan Sahlin

**Reactivation**

Funeral Director: 1

Funeral Director and Embalmer: 2



**Establishments**

Memorial Funeral Home (Mobile)	New
Bessemer Brown Service Funeral Home (Bessemer)	Buy Out
Legacy Funeral Home (Mobile)	New
Dante Jelks Funeral Home (Gadsden)	New
Lewis-Robusky Mortuary (Montgomery)	New
Smith’s Mortuary (Mobile)	New

**Laws, Rules, and Regulations Exam** (7-13-2021 – 8-10-2021) Given: 16 Passed: 14 Failed: 2

**Background Checks** (6-8-2021 – 8-30-2021) Year to date: 248

**ACTIVE LICENSE COUNT AS OF July 12, 2021**

Establishments	471	Crematories	66
Mortuary Services	1	Cremationists	247
Funeral Directors	1482	Apprentice Funeral Directors	242
Embalmers	819	Apprentice Embalmers	144
Practical Embalmers	48	CE Providers	32
Special Work Permit-Director	2	Special Work Permit-Embalmer	0
Special Work Permit-Cremationist	0		

**INSPECTION CITATIONS 6-10-2021 – 8-30-2021**

Annual Inspection	Are licenses, Certificates, and Registrations on Public Display	\$200.00
Annual Inspection	All Current?	\$200.00
Annual Inspection	Aspirator, trocar, nasal tube aspirator, aspirating hoses?	\$200.00



**HAPPY BIRTHDAY**

If you will be celebrating your 65<sup>th</sup> birthday before October 1, 2022 and have 10 years of service in the funeral industry, *congratulations*, you are exempt from the continuing education requirements! Many wishes for a happy year if you have celebrated a birthday since the last Quarterly Newsletter.