



QUARTERLY NEWSLETTER

**FUNERAL DIRECTORS, EMBALMERS and CREMATIONIST
DO NOT RENEW THIS YEAR.**

APPRENTICE ONLY Renewal Time & Online System

The renewal period for **APPRENTICES ONLY** for fiscal year 2020 will begin July 15, 2019. Apprentice certification renewal applications for fiscal year 2020 will be emailed to apprentices. The deadline to renew without penalty is October 1, 2019. Failure to receive a notice does not excuse anyone from renewing by the deadline. **Apprentices will continue to renew their certificates annually by October 1st of each year.**

ONLINE RENEWAL is available for apprentices **ONLY** by going to the Homepage of the Alabama Board of Funeral Service website (www.fsb.alabama.gov) and click on the “ONLINE SERVICES” button. A valid credit card will be needed to complete the online renewal. There will be a 4% administration fee added to each certificate that is renewed using the online system. It is extremely important that online users verify that the information (i.e. address, email address, etc.) listed on their profile is correct and current. By ensuring the information is correct and current, it ensures that the apprentice certificate is mailed to the correct address and that all apprentice are receiving the Board’s correspondence.

Anyone who does not renew their apprentice certification by the October 1st deadline, may still renew with a \$100.00 late penalty per certification until October 31, 2019. If you fail to submit your paperwork and fee, including late penalty, for renewal by the October 31, 2019 deadline, the certification will be considered lapsed. At which time the apprentice must CEASE and DESIST all practice. Any paperwork and fees received after the October 31st deadline must go before the Board for reactivation approval.

****All renewals must be *IN* the board’s office by October 1, 2019, and not just posted marked by October 1, 2019. Any renewal received, whether by mail, online renewal, or hand delivered, after October 1, 2019 must include the \$100.00 late penalty per certification.**

Apprentice Renewal Check List:

1.	Renewal Application	YES / NO	If any of these items are not received and 100% complete, the Board will not renew the apprentice certification. Incomplete items and missing items will result in the entire renewal packet being return. Any packets received after October 1, 2019 will be charged the late penalty per certification.
2.	Renewal Fee	YES / NO	
3.	Annual Report (Funeral Director and/or Embalmer)	YES / NO	
4.	Case Report – Evaluation (Funeral Director and/or Embalmer)	YES / NO	
1.	Proof of Enrollment in an accredited Mortuary Program or Bachelor Degree	YES / NO	

If you renew online, Items #3 - #5 above may be upload through the “Online Service” function on the Board’s website. If you have any questions, please contact the Board’s office at 334-242-4049.

Board Meeting

The Board will hold its fourth regular meeting of fiscal year 2019 on **October 7, 2019 at 8:15 a.m.** in Room 304 of the Alabama State House. Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Licensees who attend the quarterly board meeting will receive hour for hour CE Credits for attending.**

Board of Directors

Mark N. Craddock, Chair
District One

Lorenzo Wright, Treasurer
District Two

Lance Brooks
District 3

Bart Kirtland
District Four

John C. Rudder, Secretary
District Five

Calvin Meadows, Vice-Chair
District Six

Annie Bushelon-Holt
District Seven

Ed Hines
Consumer Member

Bobby Burt
Consumer Member

Reminders from other Agencies

1. Alabama Department of Forensic Science

The Alabama Department of Forensic Science has asked the Board to remind all funeral establishments that an authorization from the county medical examiner, state medical examiner, or coroner in the county where the death occurred must be obtained before the cremation of the human remains take place. In accordance with the Code of Alabama, 1975:

Section 22-9A-16

Authorization for final disposition.

- (a) The funeral director or person acting as the funeral director who first assumes custody of a dead body shall, prior to final disposition of the body, or prior to removal of the dead body from the state, obtain authorization for final disposition of the body or removal of the body from the state. The completion of the medical certification of cause of death on the death certificate by the physician, county medical examiner, state medical examiner, or coroner shall constitute authorization. **If the body is to be cremated or buried at sea, additional authorization shall be obtained from the county medical examiner, state medical examiner, or coroner.**

2. Social Security Administration

The Social Security Administration has asked the Board to remind all funeral establishments that the Form SSA-721 (Statement of Death by Funeral Director) must be completed and submitted in a timely manner for each death handled by that establishment.

SOCIAL SECURITY ADMINISTRATION		Form Approved OMB No. 0960-0142	
STATEMENT OF DEATH BY FUNERAL DIRECTOR			
NAME OF DECEASED		SOCIAL SECURITY NUMBER	
[] []		FOR SSA USE ONLY	
		Please complete the items below, and return the form in the enclosed addressed, postage paid envelope. Your assistance and cooperation are appreciated.	
<p>PRIVACY ACT/PAPERWORK ACT NOTICE: The information on this form is authorized by Section 404.715 and 404.720 of the Federal Regulations (20 CFR 404.715 and 404.720). While your response is voluntary, we need your assistance to make an accurate and timely determination concerning the death of the individual named above, and to determine if there are survivors who may be eligible for Social Security benefits.</p> <p>We may also use the information you give us when we match records by computer. Matching programs compare our records with those of other Federal, State or local government agencies. Many agencies may use matching programs to find or prove that a person qualifies for benefits paid by the Federal government. The law allows us to do this even if you do not agree to it.</p> <p>Explanations about these and other reasons why information you provide us may be used or given out are available in Social Security Offices. If you want to learn more about this, contact any Social Security Office.</p> <p>Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by Section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 3.5 minutes to read the instructions, gather the facts, and answer the questions. SEND THE COMPLETED FORM TO YOUR LOCAL SOCIAL SECURITY OFFICE. The office is listed under U. S. Government agencies in your telephone directory or you may call Social Security at 1-800-772-1213 (TTY 1-800-325-0778). You may send comments on our time estimate above to: SSA, 6401 Security Blvd., Baltimore, MD 21285-6401. Send <u>only</u> comments relating to our time estimate to this address, not the completed form.</p>			
1. NAME OF DECEASED		2. SOCIAL SECURITY NUMBER	
3. DATE OF DEATH	4. DATE OF BIRTH (if known)	5. Check (x) whether the deceased was <input type="checkbox"/> Male <input type="checkbox"/> Female	
6. NAME OF WIDOW OR WIDOWER (if known)			
7. ADDRESS (No. and Street, P.O. Box) OF WIDOW OR WIDOWER (if known)			
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (if Available) () -
I hereby certify that I am an authorized funeral director and prepared for final disposition the body of the person named above. I understand this statement may be used in connection with an application for Social Security benefits. I declare under penalty of perjury that I have examined all the information on this form, and on any accompanying statements or forms, and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this information, or causes someone else to do so, commits a crime and may be sent to prison, or may face other penalties, or both.			
NAME AND ADDRESS OF FUNERAL DIRECTOR OR FIRM		SIGNATURE OF FUNERAL DIRECTOR OR AUTHORIZED REPRESENTATIVE	
		TELEPHONE NUMBER () -	DATE
FOR SOCIAL SECURITY USE ONLY - DO NOT WRITE IN THIS SPACE			
DO Processed (Date)			
Form SSA-721 (5-2005) ef (8-2008) Use 1-2004 edition until supply is exhausted			

PLEASE NOTE: If these or any other agency files a complaint against a funeral establishment for failure to comply with their statute, ordinance, or rule, can result in disciplinary action against the funeral establishment by the Board.

Examination

The Alabama Board of Funeral Service has certified the following individuals with The Conference as having met the qualification to take the Alabama State Law Exam and the Alabama Funeral Director and/or Embalmer Exam:

Kennita B. Calhoun ***Richard A. Handley*** ***Tiffany S. Button*** ***Chance J. Webster***
Wesley R. Henderson ***Dawn B. Holmes***

Steps to taking the Alabama State Art, Science, or Law exam:

1. Submit application to the Board office for permanent license.
2. Eligibility will be verified and sent to The Conference by the Board staff.
3. Applicants must then go to The Conference website at www.theconferenceonline.org to submit their exam application and payment.
4. Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule. You will be notified through email once you have been processed and you are able to schedule.

The Conference

As stated in previous notices, the Funeral Director and Embalmer's exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. The exam fees and applications are to be submitted by the applicant to The Conference. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: www.theconferenceonline.org Phone: 479-442-7076

Pearson VUE: Birmingham Decatur Dothan Mobile Montgomery
 205-982-2063 256-552-0667 334-671-7007 251-343-2601 334-409-9355

State Law Exam

The remaining 2019 dates for the LRR Exam and the deadline for registration are as follows:

Alabama State Laws, Rules, and Regulations (LRR) Exam Schedule	
Deadline to Register	Exam Date
October 1, 2019	October 8, 2019
October 29, 2019	November 5, 2019
December 3, 2019	December 10, 2019

***Funeral Director/Embalmer LRR Exam Time: 9:00 a.m.**

***Cremationist Exam Time: 10:30 a.m.**

***The candidate must arrive at the exam location no later than 30 minutes prior to the exam.**



At the last meeting, the Board approved the following for licensure:

Funeral Director

Courtney M. Sandlin

Claudia E. Carter

Cremationist

Dennis Hyland

Funeral Director & Embalmer

Serigo Cavazos

Renee' Rodgers

Anthony R. Kelsey

Halley Proctor

Eric G. Hernandez

Reactivation

Funeral Director & Embalmer: 1

Apprentice Funeral Director: 1

Establishments

Glover Funeral Home (Eufaula)

Buy-out of
Kent Funeral Home (Eufaula)

Eufaula

Glover Funeral Home (Clayton)

Buy-out of
Kent Funeral Home (Clayton)

Clayton

Peace Mortuary and Funeral
Services

New

Montgomery

House of Solace Funeral Service

Buy-out of
House of Solace

Gadsden

Laws, Rules, and Regulations Exam
(June 2019 – September 2019)

Given: 24 Passed: 22 Failed: 2

Background Checks

June 1 – September 1

97

YTD

209

Application Received (June 2019 – September 2019)

Apprentice Director: 39 Cremationist: 9 SP Director: 1 SP Embalmer: 0
 Apprentice Embalmer: 32 Funeral Director: 17 Embalmer: 9 Establishment: 4
 Mortuary Service: 0

Licenses & Certifications Issued (June 2019 – September 2019)

Apprentice Director: 50 Cremationist: 4 Mortuary Service: 0 Establishment: 5
 Apprentice Embalmer: 35 Funeral Director: 13 Embalmer: 9 Provider: 0
INSPECTIONS: Completed: 265 Un-Complete: 203

<i>Active Licenses as of June 15, 2019</i>						
<i>Establishments</i>	<i>Mortuary Service</i>	<i>Funeral Directors</i>	<i>Embalmers</i>	<i>Practical Embalmers</i>	<i>Apprentice Funeral Directors</i>	<i>Apprentice Embalmers</i>
468	2	1507	830	50	223	149
<i>Crematory</i>	<i>Cremationist</i>					
58	186					

License status can be verified at www.fsb.alabama.gov under the “Licensees” tab.

Consent Agreements July 2019

Case No.	Charge	Penalty
ABFS 19-0007	Failed to provide a written response to a complaint within 20 days of receipt of the complaint, in violation of Alabama Code § 34-13-56(c)(2)(y) and Administrative Code 395-X-4-.03	<p>Fined \$2,500.00</p> <p>Managing Funeral Director:</p> <p>License suspended 60 days – stayed for 2 years.</p>
ABFS 19-0019 <i>Nolo Contendere</i>	<p>Aided and abetted an unlicensed establishment in the practice of funeral directing and/or conducting business as a funeral establishment in violation of Alabama Code § 34-13-56(c)(2)(i) and (p). (Seven Counts)</p> <p>Demonstrated incompetence and improper conduct related to the profession of a funeral director and/or funeral service in violation of Alabama Code § 34-13-56(c)(2)(dd). (Seven Counts)</p>	<p>Managing Funeral Director:</p> <p>Fined \$7,000.00</p> <p>License suspended 180 days – stayed for 2 years.</p> <p>2-year probation</p> <p>Funeral Establishment:</p> <p>Fined \$6,000.00</p> <p>6-month probation</p>
ABFS 19-0020	<p>Found to be open and operating a funeral establishment performing funeral services without being properly licensed by the Board, in violation of Alabama Code § 34-13-111(a). Pursuant to Alabama Code § 34-13-116, each day that the funeral establishment was operational shall be deemed a separate and distinct violation. (Six Counts)</p> <p>Found to be performing the funeral services in a professional capacity as a funeral director and embalmer for an unlicensed establishment, in violation of Alabama Code § 34-13-56(c)(2)(p). (Six Counts)</p> <p>Misrepresented that an establishment was licensed to perform the activities and duties of a funeral establishment without being licensed by the Board, in violation of Alabama Code §34-13-56(c)(2)(a). (One Count)</p> <p>Failed to register a funeral establishment with the Board, to perform the activities and duties of a funeral establishment, in violation of Alabama Code §34-13-113(a). (One Count)</p>	<p>Funeral Director:</p> <p>Fined \$15,000.00</p> <p>License suspended 30 days – stayed for 2 years.</p> <p>2-year probation</p>

	<p>False and/or misleading advertising which indicated to the public that an establishment was a licensed funeral establishment available to service families and perform the duties of a funeral establishment, in violation of Alabama Code §34-13-56(c)(2)(b). (One Count)</p>	
ABFS 19-0021	<p>Failed to give full cooperation to the board or its designees, agents, or other representatives in the performance of official duties of the board, in violation of Alabama Code § 34-13-56(c)(2)(t).</p> <p>Failed to furnish relevant papers or documents requested by or for the board and failed to provide information within a specific time as required by the board or an authorized agent or representative of the board, in violation of Alabama Code § 34-13-56(c)(2)(u) and (y).</p> <p>Interfered with a board investigation through the willful misrepresentation of facts, in violation of Alabama Code § 34-13-56(c)(2)(z).</p> <p>Demonstrated bad faith, incompetence, or untrustworthiness or dishonest, fraudulent, or improper dealing relative to the practice of funeral service or funeral directing, in violation of Alabama Code § 34-13-56(c)(2)(dd).</p>	<p>Fined \$6,000.00, Managing Funeral Director and Establishment placed on 1-year probation.</p>

Continuing Education Providers

Onsite Providers

Academy of Graduate Embalmers

P.O. Box 1248
Dallas, GA 30132
770.445.3180
staff@ageg.org

Alabama Funeral Directors Association

#7 Clayton St. #200
Montgomery, AL 36104
334.956.8000
alabamafda.org

Funeral Directors Life Insurance Company

6550 Directors Parkway
Abilene, TX 79606
678.522.1845
terri.bannister@funeraldirectorslife.com

International Cemetery, Cremation and Funeral Association

107 Carpenter Dr. Suite 100
Sterling, VA 20164
703.391.8400
danielo@iccfa.com

Jefferson County Funeral Directors and Mortician Association

115 62nd St
Fairfield, AL 35064
205.746.4153
Fredrickscott131@bellsouth.net

Life Celebration

125 Hartman Road
North Wales, PA 19454
888.887.3782
bgivnish@lifecelebration.com

National Funeral Directors and Morticians Association, Inc.

6290 Shannon Parkway
Union City, GA 30291
770.969.0064
membership@nfda.com

Smalls Mortuary Inc. and Cremation Services

8822 County Rd 64
Daphne, AL 36526
251.990.3929
smallsmortuary.com

The Independent Funeral Group

503 National Drive
Maryville, TN 37804
865.997.0027
info@theindependentfuneralgroup.com

Alabama Board of Funeral Service

P O Box 309522
Montgomery, AL 36130
334.242.4070
denise.grogan@fsb.alabama.gov

Environmental Biological Services, LLC

3813 4th Terrace North
Birmingham AL 35222
205.445.1037
johnf@ebsalabama.com

Georgia Funeral Directors Association

P O Box 1865
Roswell, GA 3007
770.592.8002
christie@gfda.org

International Order of the Golden Rule

9101 Burnet Road
Suite 120
Austin, TX 78758
512.334.5504
jridlesperger@org.org

Jefferson State Community College

2601 Carson Road
Birmingham, AL 35215
205.856.7847
vriley@jeffersonstate.edu

Matthews Aurora Funeral Solutions

10944 Marsh Road
Aurora IN 47001
812.926.5684
mrussell@matw.com

National Funeral Directors Association

13625 Bishop's Drive
Brookfield, WI 53005
800.228.6332
nfda.org

Stericycle, Inc.

342 Robin Hill Drive
Williamsville, NY 14221-1638
716.435.8179
RLBestNY@gmail.com

Alabama Funeral Directors & Morticians Association, Inc.

PO Box 2687
Tuscaloosa, AL 35403

Funeral Compliance, LLC

P O Box 20818
Knoxville, TN 37940
865.405.7085
brad@365osha.com

Homesteaders Life Company

5700 Westown Pkwy
West DesMoines, IA 50266
515.440.7739
wsizemore@homesteaderslife.com

Dr. Jason Troyer

865.748.0582
DrJasonTroyer@gmail.com

Kates-Boylston Publications

3349 Hwy 138 Bldg. D Ste. B
Wall, NJ 07719
732.746.0201
tparmalee@katesboylston.com

Memoriams, by Ancestry

391 Inverness Parkway Ste. 100
Denver, CO 80112
720.863.3811
sheintz@memoriams.com

Selected Independent Funeral Homes

500 Lake cook Road Ste 205
Deerfield, IL 60015
847.236.9401
stefanief@selectedfuneralhomes.org

The Dodge Company, Inc.

9 Progress Road
Billerica, ME 01821
800.443-6343
www.dodgeco.com

Online Providers**APEX (Continuing Education Solutions)**

4520 S. 1st Street
Austin, TX 78745
800.769.8996
www.apexces.com

Dignity University

1929 Allen Parkway
Houston, TX 77019
844.431.4357
Dignity.university@Sci-us.com

Funeral Continuing Education

45 Page Ave
Staten Island, NY 10309
718.608.6000
www.funeralcontinuingeducation.com

International Order of the Golden Rule

9101 Burnet Road
Suite 120
Austin, TX 78758
512.334.5504
www.ogr.org

Batesville Casket Company

One Batesville Blvd
Batesville, IN 47006
812.934.6751
www.batesville.com

Elite Professional Education, LLC

26 N. Beach Street, Ste. A
Ormond Beach, FL 32174
888.857.6920
www.elitecme.com

Funeral Direct Ed

2054 Brian Ave
South Dayton, FL 32119
727.505.8746
www.Funeraldirected.com

National Funeral Directors Association

13625 Bishop's Drive
Brookfield, WI 53005
800.228.6332
www.nfda.org

Cremation Association of North America

499 Northgate Parkway
Wheeling, IL 60090
312.245.1077
www.cremationassociation.org

Funeral CE (a service of Web CE)

12222 Merit Drive
Dallas, TX 75251
877.332.8480
www.funeralce.com

Funeral Service Academy

P O Box 449
Pewaukee, WI 53072
888.909.5906
www.pdhacademy.com

Practicum Strategies

11 Erindale Drive
Marlton, N.J. 08053
800.731.4714
www.pshomestudy.com

Cremation Training**American Crematory Equipment Company**

14530 Anson Ave.
Santa Fe Springs, CA 90670
562.926.2876
david@americancrematory.com

National Funeral Directors Association

13625 Bishop's Drive
Brookfield, WI 53005
800.228.6332
nfda.org

B & L Cremation Systems

7205 114th Ave North
Largo, FL 33773
727.541.4666
epazos@blcremationsystems.com

Matthews Environmental Solutions

2045 Sprint Blvd.
Apopka, FL 32703
800.327.2831
cmorales@matw.com

Cremation Association of North America

499 Northgate Parkway
Wheeling, IL 60090
312.245.1077
www.cremationassociation.org

US Cremation Equipment

528 Northlake Blvd. Ste. 1040
Altamonte Springs, FL 32701
321.282.7357
llorens@americanincinerators.com

CONTACT THE PROVIDER FOR DETAILS ON APPROVED COURSES

No endorsement is intended or made of any link, product, service or information either by its inclusion or exclusion from the Alabama Board of Funeral Service website.