



ALABAMA BOARD OF FUNERAL SERVICES CREMATIONIST CHECKLIST

SUBMIT	DOCUMENTS
	APPLICATION FOR PERMANENT LICENSE (SELECT CREMATIONIST)
	AFFIDAVIT FROM CREMATORY OWNER
	SIGNED CITIZENSHIP DOCUMENTATION WITH COPY OF GOVERNMENT ISSUED IDENTIFICATION
	BACKGROUND CHECK APPLICATION AND DISCLOSURE
	TWO COMPLETE SETS OF SIGNED FINGERPRINT CARDS (FEDERAL BLUE CARDS)
	COURT DISPOSITION RECORDS FOR CONVICTIONS (IF APPLICABLE)
	CERTIFICATE OF COMPLETION FROM BOARD APPROVED CREMATORY OPERATOR TRAINING
	CERTIFICATE OF COMPLETION FROM BOARD APPROVED BLOODBORNE PATHOGEN/UNIVERSAL PRECAUTION TRAINING
	ALABAMA LAWS, RULES, AND REGULATIONS EXAM REGISTRATION
	COPY HIGH SCHOOL DIPLOMA OR CERTIFIED TRANSCRIPT FROM ACCREDITED POST-SECONDARY SCHOOL
PAY	FEES
	APPLICATION FEE (\$150.00)
	BACKGROUND CHECK FEE (\$38.25)(ONE FEE IF APPLYING FOR MULTIPLE LICENSES <u>AT THE SAME TIME</u>) (NO FEE OR PRINTS REQUIRED IF IT HAS BEEN LESS THAN 12 MONTHS SINCE YOUR LAST BOARD REQUESTED BACKGROUND CHECK
	LAW EXAM FEE (\$50.00) (ONE FEE IF APPLYING FOR MULTIPLE LICENSES)
<ul style="list-style-type: none"> • NO LAW EXAM IS REQUIRED IF THE APPLICANT PREVIOUSLY EARNED A PASSING SCORE ON THE LAW EXAM FOR A FD OR EMB LICENSE) • TO CONSTITUTE A PASSING SCORE, THE APPLICANT SHALL EARN A SCORE OF AT LEAST 75% • APPLICANTS FOR THE LAW EXAM SHALL FOLLOW THE EXAMINATION GUIDE ON THE BOARD'S WEBSITE AT WWW.FSB.ALABAMA.GOV – APPLICANTS- EXAMINATIONS • QUESTIONS REGARDING AN APPLICATION SHOULD BE EMAILED TO INFO@FSB.ALABAMA.GOV OR AT WWW.FSB.ALABAMA.GOV – CONTACT US. • IF THE APPLICANT HAS BEEN CONVICTED OF A FELONY OR MISDEMEANOR, THE APPLICANT MUST REQUEST CERTIFIED RECORDS BE MAILED TO THE BOARD FROM THE COURT IN WHICH THE CONVICTION OCCURRED. MAIL TO: P.O. BOX 309522 MONTGOMERY, AL 36130 • ALL FEES CAN BE COMBINED IN ONE FORM OF PAYMENT (CASH, CHECK, MONEY ORDER, CASHIER'S CHECK, CREDIT CARD) 	

BOARD USE ONLY		
YES	NO	
		OVER 21 YEARS OF AGE
		COMPLETED APPLICATION
		BACKGROUND CHECK APPLICATION AND DISCLOSURE
		FINGERPRINT CARDS
		BACKGROUND RESULTS
		BEASON-HAMMOND/ COPY OF ID
		FEES
		AFFIDAVIT
		HIGH SCHOOL GRADUATE OR EQUIVALENT
		EXAM REGISTRATION
		COMPLETED BOARD APPROVED CREMATORY OPERATOR TRAINING
		COMPLETED BOARD APPROVED BLOODBORNE PATHOGEN/UNIVERSAL PRECAUTION TRAINING
		PASSING RESULTS ON THE ALABAMA LAWS, RULES, AND REGULATIONS EXAM