

PHYSICAL ADDRESS:
4276 Lomac Street
Montgomery, Alabama 36106

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E-MAIL ADDRESS:
info@fsb.alabama.gov



MAILING ADDRESS:
Post Office Box 309522
Montgomery, Alabama 36130

OFFICE TELEPHONE NUMBER:
334-242-4049

FAX NUMBER:
334-353-7988

NEW PRENEED SALES AGENT REGISTRATION CHECKLIST

| MET | REQUIRED QUALIFICATIONS |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Applicant must be at least 18 years of age |
| | Applicant must be in good standing with the Alabama Board of Funeral Services |
| | Applicant must NOT have any felony or misdemeanor convictions that relate to any activity regulated by Chapter 13 of Title 43 of the Code of Alabama 1975 |
| | Applicant must NOT have committed crimes involving moral turpitude as defined by Chapter 13 of Title 43 of the Code of Alabama 1975 |
| | Applicant must be of good moral character |
| | Applicant must submit to the Alabama Board of Funeral Services on a form sworn to by the applicant, his or her name, date of birth, social security number, and two complete sets of fingerprints for completion of a criminal history background check. |
| SUBMITTED | REQUIRED DOCUMENTS |
| | Application completed in its entirety |
| | Any documentation regarding questions 1 through 5 of the application (if applicable) |
| | Proof of Citizenship as selected in the Beason-Hammon Citizenship Application |
| | Application to Review Alabama Criminal History Record Information Application completed in its entirety |
| | Two complete sets of fingerprints |
| PAID | REQUIRED FEES |
| | Application Fee of \$33.00 per additional registration |
| | Background Check Fee of \$38.25 (One fee per person even if applying for multiple licenses at the same time) |

· Questions regarding an application should be emailed to info@fsb.alabama.gov or through our website: www.fsb.alabama.gov > About Us > Contact Us

· If the applicant has been convicted of a felony or misdemeanor, the applicant must request **CERTIFIED** records be mailed to the Board from the court in which the conviction occurred. Mail to P.O. Box 309522, Montgomery, Alabama 36130

· All fees may be combined in one form of payment (cash, check, money order, cashier's check, or credit card).

· The selling of preneed shall not be authorized prior to issuance of the Preneed Sales Agent license by the Board.