

PRENEED INFORMATION
PLEASE READ CAREFULLY AND COMPLETELY

34-13-196

The Board, as often as deemed necessary, shall examine the business of any person writing, or holding himself or herself out to be writing, preneed contracts under this chapter to the extent applicable. The examination shall be made by designated representatives employed or contracted by the Board.

The Board is implementing the practice of miniature examinations for preneed. This differs from the examinations performed by the Alabama Department of Insurance because rather than going for long periods of time between examinations, the Board will examine the business once a year, while conducting the yearly establishment inspection. The price of the miniature examinations is \$335 per day. This price is in addition to the establishment inspection fee. The letter included in this email provides the preneed entity with a list of things that the examiners will need during the miniature examination. Please make sure these things are readily available for when the examiner arrives at your establishment.

Please make sure you are logging into your profile and printing the wall licenses to display. Through online services on the Board's website. All preneed licenses must be on public display, as well as permanent licenses. Authorized representatives of the Certificate of Authority can log into the business portal using their personal credentials to print the Certificate of Authority license.

The Board has also implemented annual reporting, which began January 01, 2024. With the Department of Insurance, most preneed entities were reporting on a semi-annual basis, with some reporting quarterly and monthly. Now, all preneed entities are required to report one annual report, unless otherwise specified by the Board. Each annual report is due February 14th each year and will report on the period of January 01st through December 31st of the previous calendar year. If a preneed entity twice defaults in this requirement, the Board may require the entity to report more frequently (monthly, quarterly, or semi-annually). This also may happen should issues arise during a miniature examination. As always, annual reports that are submitted to the Board after February 14th will have a \$50 late fee for every day that the report is late. This could get very costly very quickly so please make sure to submit the annual reports in a timely manner.

If you have questions regarding the miniature examination or the annual report, please reach out to the Board for assistance.

Thank you.