



+Preneed Division Meeting Minutes October 8, 2024

Prior Notice

Prior notice of the October 08, 2024, first preneed division quarterly board meeting of fiscal year 2025 was posted on the Secretary of State website January 17, 2024, and the information was distributed to licensees via the quarterly newsletter on August 30, 2024. The meeting was held at 12:04 PM in the Board's office located at 4276 Lomac Street, Montgomery, Alabama 36106.

Call to Order

Roll Call of the Board

At 12:04 PM, Mrs. Collins, presiding officer, asked Ms. Laura Sullivan for a roll call to establish a quorum. The following members were present: Brian Shake, Randall Anderson, Michael Morrison, and Bry'Onda Collins.

Staff present: Charles Perine, Executive Director; E. Denise Grogan, Associate Executive Director—Funeral Division; Laura Sullivan, Associate Executive Director—Preneed Division, recording; Octavia Johnson, Accountant; and Brenton Smith, Legal Counsel.

The following members were absent: Jennifer Haskell.

Welcome/Remarks by Chair

With a quorum established, Mrs. Collins called to order the first preneed division quarterly business meeting of fiscal year 2025. Mrs. Collins welcomed all present.

Conflict of Interest/Motion to Set the Agenda

Mrs. Collins requested that the board members review the agenda for the October 08, 2024, meeting. Mrs. Collins asked if any member had any conflict of interest with any items on the agenda. Being none, Mr. Shake made a motion, seconded by Mr. Anderson to set the agenda as presented. Being no discussion, the motion passed unanimously.

Business

Approval of Minutes

Mrs. Collins asked the members to review the minutes of the July 09, 2024, Board meeting. After review, Mr. Morrison made a motion, seconded by Mr. Shake, to approve the minutes of the July 09, 2024, Board meeting. Being no discussion, the motion passed unanimously.

Old Business

Computer System

Mr. Perine informed the board members and all present that while everyone experienced a challenging time with navigating the new system, this was the only system available that could incorporate the preneed data that was coming over. Mr. Perine discussed the possibility of The Office of Information Technology creating a system from scratch exclusively for the Board of Funeral Services, but this option is only in the very preliminary stages.

Approval of Licenses

Preneed Sales Agents

Having met the requirements for licensure and registration, Mr. Perine asked the board to consider the following individuals for licensure and registration of a Preneed Sales Agent: Tiffany Jean Pettis, Emerald Paige Godsey, Waltae LaDell Cochran, John Christopher Abercrombie, Ricky Lynn Hallmark, Robert Dennis Stanley, Michael Ray



Steele, Amun Mansa, David R. Crenshaw, Deborah Dee Betterton, Carol Jean Strait, Joshua James Moore, Jason Benjamin McKiddy, Douglas Windell Fields, William Lane Aaron, Micah Cordell Brown, Glennis Points Rice, Rodney Madison Brown, Jeremy Michael Wright, Terry Lavon Smiley, Ashley Michelle Dean, Trinity Kayn Hollis, Christian Vargas, Nakayah Melissa Smith, Van Harold Beasley, Telisha Smith, Saleski Aruelius Davis, Heather Marie Whitfield, Angela Michelle Davis, Myrick Allen Williams, Haisten Lane Murphree, Mollye Ann Caylor, Joseph Gregory Mask, Jeanna Coleman Deed, Tommy Machen Caldwell, Arianna Alexis Carr, Yolanda Nichelle Daniels, Larry Donerll Williams, Jr., Kayla Lynn Stanley, Amy Marie White, Kenneth Scott, Tarsha Meshia Wynn-Scott, and Mashelleous Terrell Jones. Mr. Anderson made a motion, seconded by Mr. Morrison to approve the licensure and registration of the individuals listed above as Preneed Sales Agents. Being no discussion, the motion passed unanimously.

Certificate of Authority

Having met the requirements for licensure, Mr. Perine asked the board to consider the following entities for licensure of a Certificate of Authority: Fowler Family Funeral Home, Greenhill Funeral Home, Brighton Christian Memorial Funeral Home. A motion was made by Mr. Shake, seconded by Mr. Anderson to approve the licensure of the entities listed above as Certificates of Authority. Being no discussion, the motion passed unanimously.

Renewal Equity Deficit

Mr. Perine informed the board of the entities that have applied for a renewal of their Certificate of Authority license yet fail to meet the minimum equity amount required by the State of Alabama in accordance with Title 34, Chapter 13 of the Code of Alabama 1975 and Administrative Code 395. Each entity has supplied the board with evidence of supplementary equity to make up for the deficit found in the financial statements submitted for renewal, and requests that the board approve them for license renewal. After a discussion, Mr. Shake made a motion, seconded by Mr. Anderson to approve 21 of the 25 requests for approval, and investigate further 4 of the 25 requests. Being no further discussion, the motion passed unanimously.

Cease and Desist

Mr. Perine asked for a brief recess to collect additional documentation for board members to review. The recess began at 12:30 PM. At 12:33 PM, Mrs. Collins called the meeting back to order.

Having failed to renew the Certificate of Authority license before October 01, 2024, Mr. Perine asked the Board to consider issuing a letter of cease and desist to the following entities: Eastside Enterprises, LLC dba Eastside Funeral Home, Woodley Memorial Gardens, LLC, Ashley's J.H. Williams & Sons Funeral Home, Selma Funeral Home and Memory Chapel, Royal Funeral Home, Inc., Hillside Memorial & Gardens, LLC, Shalom, LLC dba Pineview Memory Gardens, Hudson Funeral Services, LLC, dba Hudson Funeral Home, Sorrells Funeral Home, LLC, Liberty Mortuary, LLC, The New Grace Hill Gardens, LLC, Kirk Holdings, LLC, Evans Funeral Home, Inc., Cedar Oak Memorial Park, LLC, Pineland Cemetery, LLC, Harmony Funeral Home and Memorial Park, LLC, Davis Funeral Home, LLC, Wright Funeral Holdings, LLC, Crestview Memorial Funeral Home, Inc., Valley Funeral Home, Inc., The Ward Business Enterprise, Inc., Reese Funeral Home, Inc., Wiregrass Funeral Home, Frederick-Dean Funeral Home & Alabama Funeral Homes & Alabama Cremation Centers & Alabama Crematory & Lake Martin Funeral Home, Inc., Berryhill Funeral Home, Inc., Luther Watts, Inc., Bell Funeral Home Sumiton, LLC, Jeffcoat Enterprises, Inc., Walker Chapel Funeral Home & Memorial Gardens, LLC, Burningtree Memorial Gardens, Eastwood Memorial Gardens, Montgomery Memorial Gardens, and Limestone Memorial Gardens. After discussion, a motion was made by Mr. Morrison,



seconded by Mr. Shake to issue a letter of cease and desist to the entities listed above. Being no further discussion, the motion passed unanimously.

Executive Director Report

Licensees

Mr. Perine reported the following for the 4th quarter of the fiscal year 2024 as of October 01, 2024.

	Active Licenses	Pending Renewal	Expired
Certificate of Authority:	179	25	34
Branch Registrants:	100	2	19
Preneed Sales Agents:	573	64	494
Cemeteries (End/COA)*:	184	0	0

	Certificate of Authority	Branch Registrant	Preneed Sales
Agent			
Application for Surrender:	1	0	0
Deficiency Letter:	22	11	0
No Renewal Submitted:	11	0	494
Pending Approval:	25	0	64

Examinations

Examinations YTD: 2

Consent Agreements

ABFS 24-0010—Respondent failed to timely provide reports and record to the Board pursuant to the Board’s request, in violation of ALA. CODE §34-13-191 (a), -192, -198, and ALA. ADMIN. CODE r. 395-X-9-.13 (1.). Respondent penalized \$2,500.00.00 with submission of required report. Mr. Anderson made a motion, seconded by Mr. Morrison to accept the consent agreement. Being no discussion, the motion passed unanimously.

Business/Adjournment

Mrs. Collins addressed the board and asked for any further questions, comments, or concerns. Being none, Mr. Anderson made a motion, seconded by Mr. Morrison to adjourn the business meeting and reconvene on January 07, 2025, at 11:00 AM. The motion passed unanimously. The meeting adjourned at 12:48 PM.

Minutes submitted by Laura Sullivan

BryOnda Collins, Presiding Officer

Charles M. Perine, Executive Director