



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
IMCOM DIRECTORATE-TRAINING
HEADQUARTERS, UNITED STATES ARMY GARRISON
1 KARKER STREET, BUILDING 4, SUITE 5900
FORT BENNING, GEORGIA 31905-5000

April 1, 2025

Funeral Home Directors,

The Fort Benning Garrison Command Team is contacting all funeral homes in our area of responsibility to request your support as we adjust our procedures in honoring our fallen Soldiers, Retirees and Veterans. We are thankful for the outstanding support your team provides to our nation's heroes, and we look forward to working with you to continue providing the highest quality military funeral honors.

Effective May 1, 2025, all military funeral honors requests must be received by the Fort Benning Casualty Assistance Center as early as possible, but no later than three (3) business days prior to the execution of requested military funeral honors. This allows military funeral honors teams adequate time to rehearse and prepare equipment and transportation for this critical mission. Military Funeral Honors requests for Jewish internments and active-duty military are the exception to the (3) business day requirement.

As a reminder, the following documentation is required to receive Military Funeral Honors: An Honorable Discharge Certificate; or DD Form 214, Certificate of Release or Discharge from Active Duty (Copy 4 – Member Copy); or Verification from Veterans Affairs that includes rank, full name, character of service and years of service; and of course, the Fort Benning MFH Request Form.

The Fort Benning Casualty Assistance Center is opened Monday thru Friday from 7:30 am to 4:30 pm and will be closed on weekends and holidays. Please fax documents to the Casualty Assistance Center at (706) 545-7132 or email to usarmy.benning.imcom.mbx.g1hrd-casualty@army.mil, and call (706) 575-8340 to confirm receipt of the request during regular business hours M-F 7:30 am to 4:30 pm.

The Fort Benning Garrison and Casualty Assistance Center strive to provide excellent customer support to the Families of fallen Soldiers, Retirees and Veterans. Please contact our Chief of Casualty Assistance Center at (706) 545-7116 with any questions or feedback on how we can continue to improve our services.

Sincerely,

Martin J. Arguello
Command Sergeant Major, U.S. Army
Garrison Command Sergeant Major

Jerald D. Evans
Colonel, U.S. Army
Garrison Commander