

# ALABAMA BOARD OF FUNERAL SERVICES

Quarterly Newsletter

June 17, 2025



## Fourth Quarterly Board Meetings

Funeral Division

July 16, 2025 9:00 AM

Joint Meeting

July 16, 2025 10:00 AM

Preneed Division

July 16, 2025 11:00 AM

4276 Lomac Street Montgomery, AL 36106

Items not on the Agenda will not be open to discussion

## IN MEMORY

It is with deep sadness that the Board announces the sudden passing of District 6 Board Member Mr. James Edward "Eddie" Seal of Trussville, Alabama.

He was appointed to the Alabama Board of Funeral Services by Governor Kay Ivey on October 25, 2023, to fulfill the unexpired term of his predecessor. Mr. Seal was the former owner of Jefferson Memorial Funeral Home and Gardens in Trussville and

was a respected figure in the funeral and cemetery service profession. Please keep the Seal family in your thoughts and prayers during this difficult time.



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## BOARD APPOINTMENTS

On July 16, 2025, at 8:45 a.m., in the Board's office located at 4276 Lomac Street, Montgomery, AL 36106, the Board will take nominations for the remainder of the term for District 6, which expires October 1, 2025. To determine your district, email [charles.perine@fsb.alabama.gov](mailto:charles.perine@fsb.alabama.gov) with you HOME address and please allow 48 hours for a response

To be eligible to serve on the board as a Professional Member, the nominee shall be a United States citizen, resident of Alabama, and licensed and in good standing with the board as an embalmer or funeral director at the time of appointment, and during the entire term of office and shall:

- 1) hold a current license from the board to practice embalming in the state, shall have been actively practicing embalming in the state for the last 10 consecutive years prior to appointment, and shall be engaged in the practice of embalming at the time of appointment to the board. and/or
- 2) hold a current license from the board to practice funeral directing in the state, shall have been actively engaged in funeral directing in the state for the last 10 consecutive years prior to appointment, and shall be the operator of a funeral establishment in this state.

Those in attendance must select a maximum of three nominees from the district and those nominees will be submitted to the Governor for appointment. You do not have to be present to be nominated, but you must be present to place a nomination. Also, only one funeral director from each establishment may vote should more than three nominees be nominated for one district. Should a company own multiple establishments, only one funeral director from each establishment may cast a vote for the establishment. If anyone has questions about the nomination process or districts, please contact the Board's office.





## APPRENTICE RENEWALS

### Funeral Director, Embalmer, Cremationist, Establishment licenses Do Not renew until July 2026

Active Apprentice certifications expire on October 1, 2025. Applications will be available on the Board's website starting July 1, 2025.

In accordance with the Code of Alabama, 1975:

- §34-13-131: All Apprentice Certifications issued by the Alabama Board of Funeral Services must be renewed annually and will expire on October 1 if not renewed.

The Board will begin accepting renewal applications for apprentice certifications on July 1, 2025.

Please note: Applications submitted before July 1, 2025 will not be processed and will be returned.

- Renewal Period Without Penalty (\$50.00 per certification): July 1 – September 1, 2025
- Late Renewal Period (\$50.00 plus \$100 late fee per certification): September 2 – October 1, 2025
- Renewals Close: After October 1, 2025 – the license or certification will be expired

If using expedited delivery services (FedEx, UPS, overnight, etc.), please ensure the item is delivered before 4:30 PM on business days. The Board office is closed on weekends, and delivery dates do not guarantee the item has been received.

Apprentice Funeral Director/Embalmer: Required supporting documents

DO NOT Submit Renewal Without Supporting Documents. Supporting documents must be submitted with the renewal in order for it to be processed. If a renewal is received without supporting documents the renewal will not be processed and will be returned.

- Apprentice Annual Report (If you were an active apprentice on October 1, 2024 Annual Report dates are 10/1/2024 – 10/1/2025. If your apprenticeship started after 10/1/2024 the Annual Report dates are your start date – 10/1/2025).
- Case Report
- Skills Evaluation Form
- Supervisor Agreement

Before renewing

- Ensure Certification(s) are current, active, and in good standing (i.e., all fees/fines are paid, and no administrative issues are pending).
- Update changes to contact and employment information

After You Renew

- The Board communicates exclusively by email regarding renewals.
- Each apprentice must access their online portal to download and print renewed certifications.
- Apprentices must have an email address that is not the same email address as other licensee, apprentice, or establishment; shared emails will prevent printing renewed certifications

The Board does not mail certifications. It is the apprentice's responsibility to print and publicly display certifications as required by law. Failure to publicly display all certifications may result in disciplinary action.



### **Renewals**

Instructions for renewing Certificate of Authority, Branch Registrant, and Preneed Sales Agent licenses have been sent to licensees. Please read instructions carefully and completely in order to properly renew licenses. Things to remember about renewals:

- Renewal period is July 1<sup>st</sup> – September 1<sup>st</sup>
- Licenses not renewed by September 1<sup>st</sup> are considered late and must be renewed with a \$100.00 late fee by October 1<sup>st</sup>
- Licenses not renewed by October 1<sup>st</sup> are expired. All preneed activity must immediately cease until licenses are reinstated and proper fees have been paid.
- Financial statements are due with Certificate of Authority renewals. COA licenses will not be renewed without a financial statement. If your COA has received a financial statement waiver, you do not have to submit a financial statement, but you must submit a copy of the waiver approval letter with the COA renewal before the COA can be renewed.
- COA and PSA licenses must be renewed simultaneously to comply with the law. If a PSA renewal is submitted before the Board receives the COA renewal, the PSA will not be renewed until the COA renewal is received and approved. If a COA renewal application is received without any PSA renewals, the COA will not be renewed until the Board receives and approves the PSA license renewal.
- Renewals can be done through the online portal or by mail. The website has instructions for accessing the online portal. Renewal applications will be available on the website beginning July 1<sup>st</sup>.
- COAs and Branches that have not sent an annual report of preneed activity will not be able to renew the license until the Board receives the report and the late fee has been paid. \$50.00 per day is accrued for reports that are late.



### **Authorized Representatives**

If you are unable to access the business profile through the online portal, it is most likely due to having no authorized representative attached to the business. Please inform the Board office of the authorized representative you wish to be associated with your business profile. Authorized representatives will be able to access the business profile to renew and print licenses, pay invoices, review inspections, etc.

### **Endowment Care Cemetery**

Endowment Care Cemetery registrations are not required to be renewed. Annual Endowment Care reports, however, are due from Endowment Care Cemeteries every year by April 1<sup>st</sup>. If you are an Endowment Care Cemetery and have not submitted the annual Endowment Care report, please do so to avoid penalty.

**!!!Transfer/Change of Ownership of a Certificate of Authority or Branch Registrant !!!**

**TRANSFERS OR CHANGE OF OWNERSHIPS FOR CERTIFICATES OF AUTHORITY OR BRANCH REGISTRANT LICENSES MUST BE APPROVED BY THE BOARD BEFORE THE TRANSFER CAN TAKE PLACE. FAILURE TO COMPLY WITH THIS LAW MAY RESULT IN ADMINISTRATIVE ACTION AND/OR LEGAL RAMIFICATIONS.**



## IMPORTANT INFORMATION

The Board is currently conducting annual inspections.

- Certificate of Liability Insurance will be inspected and must be shown to the inspector at the time of inspection for each establishment. Check those expiration dates. If the certificate is not presented to the inspector on inspection, the establishment will be marked 'non-compliant'. Please note that the Certificate of Liability Insurance does not need to be publicly displayed.
- Licensees and establishments must PRINT all licenses. The Board does not mail licensees
- All licenses and certifications are to be on public display in each place of business where a licensee works, this includes all Preneed Sales Agent licenses and trade employees.
- If you are unable to log into the licensee portal please contact the office for assistance.
- Each license for an individual must be listed under the establishment were they work to utilize "employer pay" when renewing.
- Establishments update your employee list NOW.
- Each establishment must have an authorized representative to access the business portal.
- The authorized representative can be an unlicensed individual
- Each individual and establishment must have a separate email to access the licensee portal or business portal. Individuals and establishments with the same email address will not be able to access the licensee or business portal.
- To obtain a copy of your inspection report and invoice, the "Authorized Representative" must log into the "Business Licensing" portal and click on "Inspections."
- The annual inspection fee is \$100 and is due 45 days from the inspection date. If the inspection fee is not paid within 45 days, a late penalty of \$150 will be applied.





**Registration is Now Open!**



The Alabama Coroner's Association and Legacy of Hope are happy to announce that registration is now open for our 3rd Annual Medical-Legal Educational events.

As always, our efforts will focus on providing necessary training to Coroners, Deputy Coroners, Funeral Service Personnel, Law Enforcement, Decedent Transport, and other first responders. This year we would like to extend an invitation to this event to those working in the fields of Emergency Management, Communications, Hospital Safety Teams, and Chaplaincy/Clergy.

### **Mass Fatality Planning and Management**

**July 24th Selma Alabama**

*Carl C. Morgan Convention Center  
211 Washington Street  
Selma Alabama 36701*

**August 15th Opelika Alabama**

*Lee County Meeting Center  
205 South 10th Street  
Opelika Alabama 36801*

**October 29th Cleveland Alabama**

*Blount County Multipurpose Center  
6700 Hwy 1  
Cleveland Alabama 35049*

*CEUs (8 hrs) available for Coroners and Deputy Coroners via ABMDI and ACTC.*

*CEUs (8 hrs) available for Funeral Personnel via ABFS.*

*APOST CEUs available with Agency Head Approval.*

*Cost: FREE*

*Breakfast and Lunch provided.*

**Register: email your name, position, and location of the event you plan to attend to one of the emails below.**

[esbelton@legacyofhope.org](mailto:esbelton@legacyofhope.org)   [sdmooney@legacyofhope.org](mailto:sdmooney@legacyofhope.org)   [director@alacoronersassociation.com](mailto:director@alacoronersassociation.com)

*\*Please include "ACA-LOH Event" in the subject of the email\**



Dadeville - 2023



Butler County I-65 - 2021



Amtrak Derailment - 1993



Tornados - 2011





### EXAMS

The Alabama Board of Funeral Service certified the following individuals as having met the qualifications to take an examination for licensure: for additional information regarding exams please see the exam tab on the Board’s website.

HALEY RODGERS	KIMBERLY JACKSON	WILLIAM LAZARE
ANGEL WILSON	DONALD SKAGGS, JR	HANNAH HENSON
LAKEITHA SEROYER	HALEY TEAGUE	JEREMY MEETZE
JAKE BULTER	CHERLY MEEKS	LYNDSIE WADE
LAFATH PHILLIPS	ZACHARY FRICKS	LANCE SHERROD
CARL DORROUGH	WALTER LACEY	DELBERT FREEMAN
VENEKA WILLIAMS	JULIA JENSON	KIMBERLY NOLAND
	RUSSELL ULMER	

### DISCIPLINE

Letter of Reprimand	Establishment failed to report manager vacancy to the Board
Letter of Reprimand	Establishment failed to contact probate judge at the correct time during a family dispute per Code of Alabama, 1975, 34-13-11
Letter of Reprimand	Establishment failed to retain copies of records required by the Board



### Exam Statistics

Exam Administered (12/24-3/25)	Number given	Pass	Fail
Funeral Director	10	5	5
Embalmer	6	2	4
FD/EM Law Exam (LRR)	26	24	2
Cremationist LRR	2	1	1

### Complaints FY 2025 YTD

#### FUNERAL DIVISION

Received: 9

Resolved: 2

Consent: 4

Pending 24/25: 16

#### PRENEED DIVISION

Received: 4

Resolved: 0

Consent: 0

Pending 24/25: 11

#### CEMETERY

Received: 0

Resolved: 0

Consent: 0

Pending 24/25: 5

### Inspections/Audits FY 2025 YTD

#### Inspections

Completed: 53

Compliant: 41

Non-Compliant: 12

Special Inspections: 6

New Crematory: 1

#### Exams

Mini: 8

Full: 1

Pending: 1





## Active License Counts as of April 11, 2025

License	Active Count	App Received YTD	License Issued YTD
Apprentice Director	260	40	45
Apprentice Embalmer	155	23	27
Funeral Director	1471	34	36
Embalmer	873	22	19
Cremationist	335	16	12
Practical Embalmer	27	0	0
SP WP FD	0	1	1
SP WP EM	0	1	1
SP WP Cremationist	0	0	0
Mortuary Services Establishments	4	0	0
CE Provider	474	9	2
Preneed Sales Agent	39	1	1
COA	743	78	85
Branches	225	5	3
Endowment Care	108	2	0
Inactive COA	184	0	0
Inactive Branch	46		
Total:	17		
	4961	232	233

### Reactivations:

Apprentice Reactivations: 0

Permanent License Reactivations: 8

### Establishments:

Hanceville Funeral Home (C/O)(Hanceville)

Miller Funeral Home, Crematory & Alabama Aquamations (C/O)(Oxford)

Aaron's Birmingham Mortuary (C/O)(Bessemer)

### Closure Notifications: (Voluntary)

None





## New Licensees

Congratulations to the new licensees approved during the Board's April 1, 2025 meeting.

CHRISTOPHER JONES  
JAKE BUTLER  
T. GARRETT HUGHES  
TICOLE CHESTER  
SAWYER DOWNS  
VENEKA WILLIAMS  
JADEN WRIGHT  
LAKEITHA SEROYER  
CHERYL MEEKS  
KENNETH BISHOP, JR  
HANNAH HENSON

CASSIDY COFFEY  
ANGEL WILSON  
JIMMY MAYO  
JOHN PARRACK  
MARILYN HANNAH  
HALEY RODGERS  
BETRICE MORRISSETTE  
DONALD SKAGGS, JR  
ZACHARY FRICKS  
RUSSLEE ULMER  
HALEY TEAGUE

TIFFANY MOORE  
JADNE W RIGHT  
TICOLE CHESTER  
JIMMY STEWARD  
WALTER LACEY  
ARILLIAN BUSHELON  
EARKIYAH KING  
ELDRICK BROWN  
LAFATH PHILLIPS  
JEREMY MEETZE  
ULYSSESS HOUSTON

*Until Next time  
thank for reading*

### Contact us:

Alabama Board of Funeral Services  
Physical Address: 4276 Lomac Street  
Montgomery, AL 36106  
Mailing Address: P O Box 309522  
Montgomery, AL  
Office: 334-242-4049  
Fax: 334-353-7988  
website: [www.fsb.alabama.gov](http://www.fsb.alabama.gov)  
email: [info@fsb.alabama.gov](mailto:info@fsb.alabama.gov)  
preneed: [preneed@fsb.alabama.gov](mailto:preneed@fsb.alabama.gov)