

July 3, 2025

Mr. Tracy A. Robinson, Chief, Casualty Assistance Center requested the information below be made available to all licensees in the State of Alabama. Please contact Mr. Robinson with any questions.

We are proactively addressing challenges with last-minute requests, which can be difficult to accommodate due to pre-scheduled commitments and resource limitations. While we are committed to honoring all eligible Veterans who have met the regulatory guidelines for honorable service and when resources are available, advance planning is crucial for successful coordination.

We will always strive to fulfill requests and will gladly discuss alternative dates should immediate availability be a concern.

**Veterans are entitled to a 2-Soldier detail, the playing of TAPS and the folding of the internment flag with presentation to the next of kin. Retirees are entitled to a 7-Soldier detail the playing of TAPS, folding of the interment flag with presentation to the next of kin, pallbearers, rifle volley teams and a Army Chaplain if requested and available. The team will consist of an Officer/Non-Commissioned Officer in charge with 6 Soldiers that will be utilized to perform as both Pallbearing and the Firing of the three round rifle volleys. Note: The Twenty-one-gun salutes are reserved for Presidents, Former Presidents, and Presidents-elect.**

**We need to receive your request and supporting documents 2 business days prior to the desired service date in order to complete the request. Requests received after 12PM will start the 2-business day processing period the next business day. \*\* We cannot support next day requests.**

**\*\***

Current day		Next Available day to request							
		Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
Monday	Before Noon								
	Afternoon	X							
Tuesday	Before Noon	X							
	Afternoon	X	X						
Wednesday	Before Noon	X	X						
	Afternoon	X	X	X					
Thursday	Before Noon	X	X	X	X	X			
	Afternoon	X	X	X	X	X	X		
Friday	Before Noon	X	X	X	X	X	X		
	Afternoon	X	X	X	X	X	X	X	

Our hours of operation are 0730 -1500 Monday through Friday. The Fort Rucker Casualty Office is closed on the weekends and all federal holidays. If you have not received confirmation that we received your request by 3PM, please contact the Casualty Office at 334-255-9081.

**\*\* All request for Military Honors must be returned via email, along with a copy of the supporting discharge document. \*\***

In the event of inclement weather and to ensure safety of all personnel, your requested Military Funeral Honors may be postponed or cancelled by the Commanding General, Fort Rucker, Alabama. Family/Funeral Homes may reschedule services for an alternate date of their choosing, that would not be impacted by weather conditions.

Thank you for your partnership in ensuring our nation's heroes receive the honors they deserve.

Sincerely,

Mr. Tracy A. Robinson  
Chief, Casualty Assistance Center  
USAG Directorate of Human Resources  
Fort Rucker, Alabama 36362  
(334) 255-1813 DSN 558  
Cell (334) 406-0205  
We are the Army's Home