

PHYSICAL ADDRESS:
4276 Lomac Street
Montgomery, Alabama 36106

WEBSITE:
www.fab.alabama.gov

E-MAIL ADDRESS:
preneed@fsb.alabama.gov



MAILING ADDRESS:
Post Office Box 309522
Montgomery, Alabama 36130

OFFICE TELEPHONE NUMBER:
(334) 242-4049

FAX NUMBER:
(334) 353-7988

APPLICATION TO REGISTER ENDOWMENT CARE CEMETERY CHECKLIST

INDICATE COMPLETION OF ITEMS ON THE CHECKLIST BY MARKING THE BOX NEXT TO EACH ITEM

**IF THE APPLICANT CANNOT MARK ALL BOXES ACKNOWLEDGING ITEMS ON THE CHECKLIST,
DO NOT SUBMIT THE APPLICATION**

MET	REQUIRED QUALIFICATIONS
	Cemetery is not operated by any governmental agency or religious institution
	Cemetery charges fees or sells plots, interment rights, or any related cemetery services or merchandise
	Cemetery has established an endowment care trust fund placed with and held by a bank, trust company, savings and loan association, or other financial institution authorized to provide trust services under Title 5, as amended, or under the applicable laws of the United States or any other state, or a board of trustees, consisting of at least three members, who shall reside in the state of Alabama, one of whom is engaged in outside cemetery management, and each of whom shall be bonded to honestly perform the duties of trustee under a formal trust agreement. If a board of trustees is created on or after July 01, 2014, a person serving on the board of trustees or cemetery authority may not also serve as a trustee of an endowment care fund for the cemetery authority. A board of trustees in existence on July 01, 2014, may continue to serve as the trustee of an endowment care fund.
	A minimum of \$25,000.00 has been placed into the hands of a qualified trustee designated by the Endowment Care Cemetery seeking registration
SUBMITTED	REQUIRED DOCUMENTATION
	Application completed in its entirety
	Copy of the Endowment Care Trust Agreement
	Explanation of where the cemetery funds are being held if not in a trust
	Copy of the plat map of the cemetery
	Copy of the cemetery rules and regulations
	A complete list of each applicant, owner partner, member, shareholder, and/or other principal controlling a 10% or greater interest in the entity, any other individual or officer as may be needed to legally bind the entity

- Questions regarding an application should be emailed to preneed@fsb.alabama.gov or through our website: www.fsb.alabama.gov > About Us > Contact Us
- No application will be considered for registration until all items on the checklist are satisfied, unless otherwise approved by the Board.

ATTENTION: IF ADDITIONAL INFORMATION IS REQUIRED BY THE BOARD, THE REQUESTED INFORMATION MUST BE PROVIDED NO LATER THAN THE DATE GIVEN IN THE REQUEST. FAILURE TO RESPOND TIMELY WILL RESULT IN A DENIAL OF YOUR APPLICATION.