

PHYSICAL ADDRESS:
4276 LOMAC STREET
MONTGOMERY, AL 36106
WEBSITE: www.fsb.alabama.gov
EMAIL: info@fsb.alabama.gov



MAILING ADDRESS
P.O. Box 309522
MONTGOMERY, AL 36130
PHONE: 334.242.4049
FAX: 334.353.7988

**ALABAMA BOARD OF FUNERAL SERVICES
APPLICATION FOR APPRENTICESHIP REACTIVATION**

THIS FORM MUST ACCOMPANY ALL FEES AND BACK PENALTIES. *(All application fees are non-refundable)*

PLEASE PRINT

FIRST NAME		MIDDLE NAME		LAST NAME			
MAILING ADDRESS			CITY	STATE		ZIP	
PHYSICAL ADDRESS			CITY	STATE		ZIP	
EMAIL ADDRESS*			DATE OF BIRTH			CONTACT NUMBER	
APPRENTICESHIP BEING SERVED AT (ESTABLISHMENT NAME)							
NAME OF LICENSED SUPERVISOR (FUNERAL DIRECTOR)				LICENSE NUMBER			
NAME OF LICENSED SUPERVISOR (EMBALMER)				LICENSE NUMBER			
HAVE YOU EVER HELD AN APPRENTICESHIP IN ALABAMA?						YES	NO
REASON FOR NOT COMPLETING ORIGINAL APPRENTICESHIP							
HAVE YOU PASSED AN EXAM ADMINISTERED BY THE INTERNATIONAL CONFERENCE OF FUNERAL SERVICE EXAMINING BOARDS? IF YES SECTION/MONTH/YEAR PASSED						YES	NO
HAVE YOU PASSED AN EXAM ADMINISTERED BY THE ALABAMA BOARD OF FUNERAL SERVICE? IF YES EXAM/MONTH/YEAR PASSED						YES	NO
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR, OTHER THAN A TRAFFIC VIOLATION? IF YES, CERTIFIED COURT RECORDS ARE REQUIRED TO BE SUBMITTED TO THE BOARD						YES	NO
I CERTIFY THAT I AM A CITIZEN OF THE UNITED STATES OR LEGALLY PRESENT IN THE UNITED STATES. I CERTIFY THAT I HAVE PROVIDED PROOF OF MY CITIZENSHIP AS REQUIRED BY SECTION 34-13-20 OF THE CODE OF ALABAMA 1975.						YES	NO
HAVE YOU EVER HAD ANY LICENSE OR CERTIFICATION TO PRACTICE EMBALMING, FUNERAL DIRECTING, CREMATION REVOKED, SUSPENDED, FINED, PLACED ON PROBATION, VOLUNTARILY SURRENDERED OR OTHERWISE DISCIPLINED IN THIS STATE OR ANY OTHER STATE OR JURISDICTION?						YES	NO
I HEREBY APPLY FOR REACTIVATION AS AN APPRENTICE FUNERAL DIRECTOR AND/OR APPRENTICE EMBALMER. I HAVE SUBMITTED THE CORRESPONDING FEE(S) FOR EACH REACTIVATION APPLIED FOR. I ATTEST THAT THE INFORMATION AND DATA SUPPLIED ON THIS APPLICATION IS TRUE AND ANY FALSE STATEMENT WILL CAUSE THE CERTIFICATION REACTIVATION TO BE DENIED OR REVOKED. I HAVE READ AND UNDERSTAND THE PROVISIONS OF TITLE 34, CHAPTER 13, CODE OF ALABAMA, 1975, AND ADMINISTRATIVE CODE 395, WHICH GOVERN THE ISSUANCE AND MAINTENANCE OF THE CERTIFICATION REQUESTED. I UNDERSTAND THAT ANY FALSE STATEMENT GIVEN HEREIN OR ON THE ORIGINAL APPLICATION WILL SUBJECT MY CERTIFICATION TO DENIAL OR REVOCATION. THE RESPONSES AND ATTACHED MATERIALS I HAVE PROVIDED ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THAT I AM OF GOOD MORAL CHARACTER, HAVE REVIEWED, AND WILL AT ALL TIME COMPLY WITH ALL APPLICABLE STATE LAWS, RULES AND REGULATIONS GOVERNING THE CERTIFICATION I AM SEEKING TO OBTAIN.							
SELECT CERTIFICATION FOR REACTIVATION (✓)							
APPRENTICE FUNERAL DIRECTOR				APPRENTICE EMBALMER			
SIGNATURE						DATE SIGNED	

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SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY IN THE STATE OF ALABAMA THIS _____ DAY OF _____, 20_____.

SEAL

SIGNATURE OF NOTARY PUBLIC

MY COMMISSION EXPIRES

I AGREE TO SUPERVISE THE ABOVE STATED APPLICANT AND RECOMMEND THIS APPLICATION BE APPROVED

SIGNATURE OF SUPERVISING FUNERAL DIRECTOR		DATE SIGNED	
ALABAMA FUNERAL DIRECTORS LICENSE NUMBER		CONTACT NUMBER	

SIGNATURE OF SUPERVISING EMBALMER		DATE SIGNED	
ALABAMA EMBALMERS LICENSE NUMBER		CONTACT NUMBER	

AN APPRENTICE CERTIFICATION MAY ONLY BE REACTIVATED TWICE DURING THE COURSE OF AN APPRENTICESHIP.

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ALABAMA BOARD OF FUNERAL SERVICES

CHECK TO THE APPROPRIATE SECTION FOR US CITIZEN OR NON-CITIZEN, AND CHECK THE DOCUMENT THAT YOU ARE SUBMITTING TO PROVE U.S. CITIZENSHIP OR LAWFUL PRESENCE IN THE U.S.

I am a United States (US) Citizen. I am submitting the attached copy of my document to prove citizenship/legal presence:	
<input type="checkbox"/>	Alabama Driver's License or Identification issued by Department of Public Safety
<input type="checkbox"/>	Driver's License from other state that required proof of lawful presence
<input type="checkbox"/>	Birth Certificate indicating US birth
<input type="checkbox"/>	Valid US Passport
<input type="checkbox"/>	A valid Uniformed Services Privileges and Identification Card
<input type="checkbox"/>	Naturalization documents
<input type="checkbox"/>	Certificate of citizenship
<input type="checkbox"/>	Bureau of Indian Affairs identification
I am NOT a United States Citizen. The copy of the document(s) to prove legal presence I am submitting (and attached to this checklist) is as follows:	
<input type="checkbox"/>	I-551 Permanent Resident Card (copy front and back)
<input type="checkbox"/>	I-766 Employment Authorization Card (copy front and back)
<input type="checkbox"/>	Other: (Explain)

IMMIGRATION:

Act No. 2011-535 as amended by Act No. 2012-491 and now codified as Section 31-13-1, et seq., of the Code of Alabama 1975 is referred to as Alabama's Immigration Law or the Beason-Hammon Act and imposes certain requirements on persons applying for or renewing a professional license. Specifically, Section 31-13-29 of the Code of Alabama 1975 requires that applicants applying for or renewing a professional license must demonstrate his or her United States citizenship, or if not a United States Citizen, his or her lawful presence in the United States. The Immigration Law also provides that a citizen shall not be required to demonstrate citizenship for subsequent transactions. Please see below for two lists of documents, one to demonstrate a person's United States citizenship or the other to demonstrate lawful presence in the United States. You must select your appropriate status, choose the appropriate document(s) from the list of documents, include a copy of the selected document(s) with this form and submit it with your application.

I CERTIFY UNDER PENALTY OF PERJURY THAT ALL REPRESENTATIONS MADE ON THIS FORM AND ATTACHMENTS ARE TRUE AND ACCURATE.

NAME: _____

SIGNATURE: _____

APPLICATION TO REVIEW ALABAMA CRIMINAL HISTORY RECORD INFORMATION



PERSONAL INFORMATION

Full Name (First, Middle, Last, Suffix): Sex/Gender: Male Female

Aliases/Nickname:

Applicant Current Address:

City: State: Zip Code: SSN:

Date of Birth: (MM/DD/YYYY) Driver's License Number: Issuing State:

Race: White Black Asian Indian Other (please specify)

Home Phone: Mobile Phone: Work Phone:

WORK INFORMATION

Employer Name: Employer Phone:

Contractor Name: Contractor Phone:

State Agency: Agency Phone:

Work Email Address:

Job Role/Classification: Supervisor Name:

Included with my Release are the following items:

- Completed Application signed by applicant and two witnesses OR notarized.
The required copy of my valid photo identification.
A classifiable copy of my own fingerprints taken by an authorized law enforcement agency as required.
If applying for state employment/licensure/certification, reference that agency's fee requirements for a background check.

AFFIDAVIT FOR RELEASE INFORMATION

I hereby authorize the Alabama Law Enforcement Agency to release any and all criminal history information to:

ALABAMA BOARD OF FUNERAL SERVICE, 4276 LOMAC STREET, MONTGOMERY, AL 36106

Name & Address of Requesting Agency or Authorized Agent*

I, the above referenced individual, hereby request to release any and all criminal history record information (CHRI) maintained by both the Alabama Law Enforcement Agency, the Federal Bureau of Investigation, and any information relating to my past record and character...

Applicant Signature Date

Name of Witness Name of Witness

Address of Witness Address of Witness

City, State and Zip City, State and Zip

Sworn to and subscribed before me this day of, 20.

Notary Signature My Commission Expires, 20.

FOR ALEA OFFICIAL USE ONLY: TCN: SID: AL Billed: Paid: No Charge: Check#: Background Check Qty: Total: \$ Certified Letter Qty: Total: \$

TABLE OF FEE AND BACK PENALTIES				
YEAR	FEE	PENALTY	SINGLE APPRENTICE TOTAL	DUAL APPRENTICE TOTAL
1990-1991	\$15.00	\$25.00	\$40.00	\$80.00
1991-1992	\$15.00	\$25.00	\$40.00	\$80.00
1992-1993	\$15.00	\$25.00	\$40.00	\$80.00
1993-1994	\$15.00	\$25.00	\$40.00	\$80.00
1994-1995	\$15.00	\$25.00	\$40.00	\$80.00
1995-1996	\$15.00	\$25.00	\$40.00	\$80.00
1996-1997	\$15.00	\$25.00	\$40.00	\$80.00
1997-1998	\$15.00	\$25.00	\$40.00	\$80.00
1998-1999	\$15.00	\$25.00	\$40.00	\$80.00
1999-2000	\$15.00	\$25.00	\$40.00	\$80.00
2000-2001	\$15.00	\$25.00	\$40.00	\$80.00
2001-2002	\$15.00	\$25.00	\$40.00	\$80.00
2002-2003	\$20.00	\$25.00	\$45.00	\$90.00
2003-2004	\$20.00	\$25.00	\$45.00	\$90.00
2004-2005	\$20.00	\$25.00	\$45.00	\$90.00
2005-2006	\$20.00	\$25.00	\$45.00	\$90.00
2006-2007	\$20.00	\$25.00	\$45.00	\$90.00
2007-2008	\$20.00	\$25.00	\$45.00	\$90.00
2008-2009	\$20.00	\$25.00	\$45.00	\$90.00
2009-2010	\$20.00	\$25.00	\$45.00	\$90.00
2010-2011	\$20.00	\$25.00	\$45.00	\$90.00
2011-2012	\$20.00	\$25.00	\$45.00	\$90.00
2012-2013	\$20.00	\$50.00	\$70.00	\$140.00
2013-2014	\$20.00	\$50.00	\$70.00	\$140.00
2014-2015	\$20.00	\$50.00	\$70.00	\$140.00
2015-2016	\$20.00	\$50.00	\$70.00	\$140.00
2016-2017	\$20.00	\$50.00	\$70.00	\$140.00
2017-2018	\$20.00	\$50.00	\$70.00	\$140.00
2018-2019	\$20.00	\$50.00	\$70.00	\$140.00
2019-2020	\$20.00	\$50.00	\$70.00	\$140.00
2020-2021	\$20.00	\$50.00	\$70.00	\$140.00
2021-2022	\$20.00	\$100.00	\$120.00	\$240.00
2022-2023	\$20.00	\$100.00	\$120.00	\$240.00
2023-2024	\$50.00	\$100.00	\$150.00	\$300.00
2024-2025	\$50.00	\$100.00	\$150.00	\$300.00
2025-2026	\$50.00	\$100.00	\$150.00	\$300.00
2026-2027	\$50.00	\$100.00	\$150.00	\$300.00

\$38.25 MUST ALSO BE INCLUDED WITH REACTIVATION APPLICATION FOR BACKGROUND CHECK